

NESTUCCA VALLEY

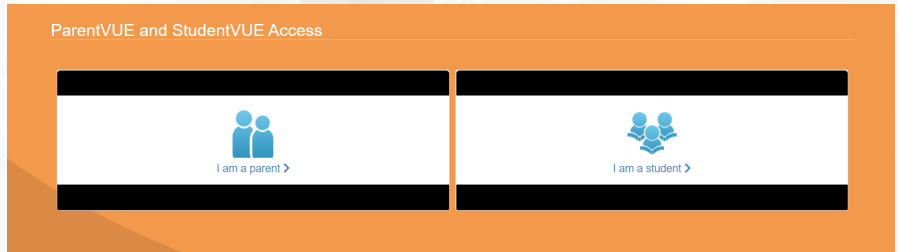
Online Registration

USER GUIDE FOR NEW STUDENTS

PARENT ACCOUNT

Login to your ParentVue account by going to the [Nestucca's ParentVue webpage](#).

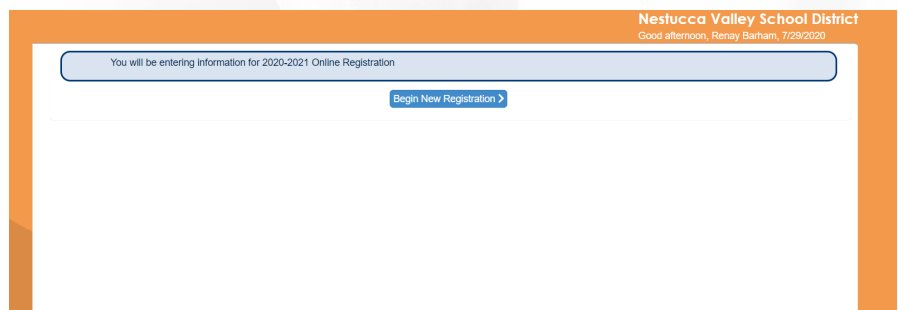
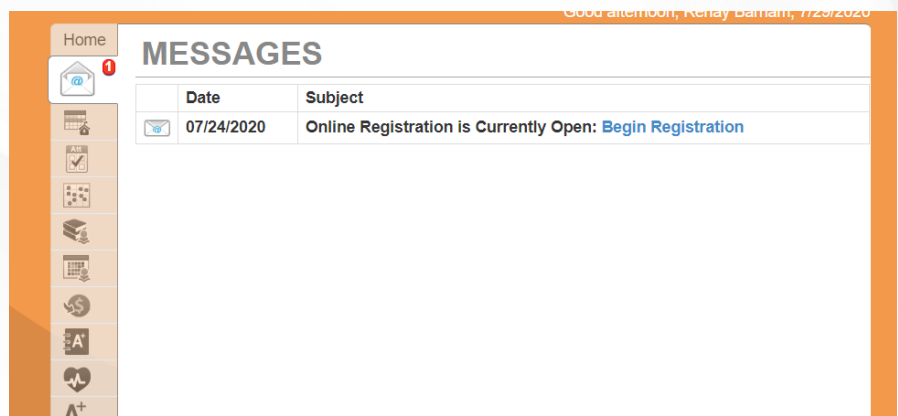
Or using the mobile app. If you already have a ParentVue account, but forgot the password, go to the login page, put in your email and select "Forgot Password." You will be sent a temporary password and will be able to login.



BEGIN

Once you are into your account, you will see a new message that says Online Registration is open now. Click on the *Begin Registration* link to begin.

Make sure the current school year is showing and click *Begin New Registration*.

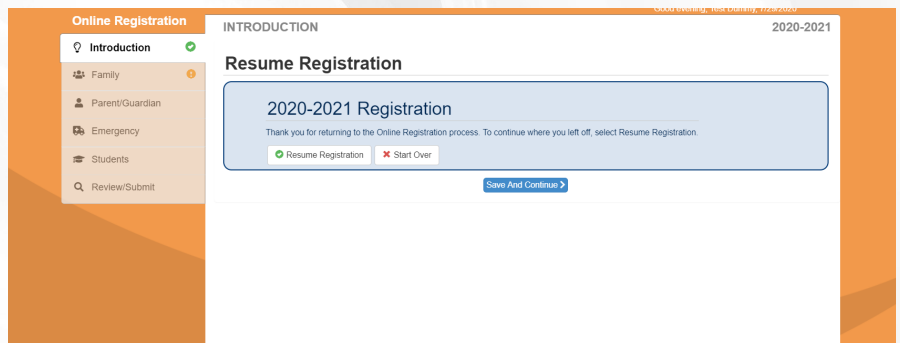
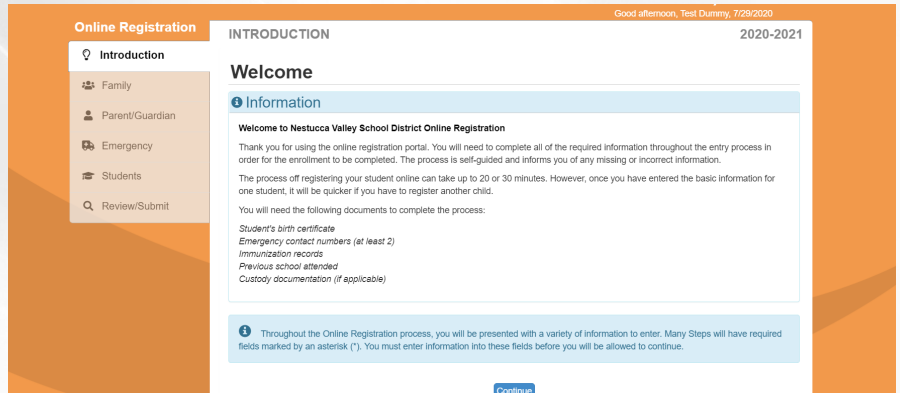


INTRODUCTION

Read the message and gather the documents that are needed to register. As you progress through the registration process, if you need to sign out, your progress will be saved.

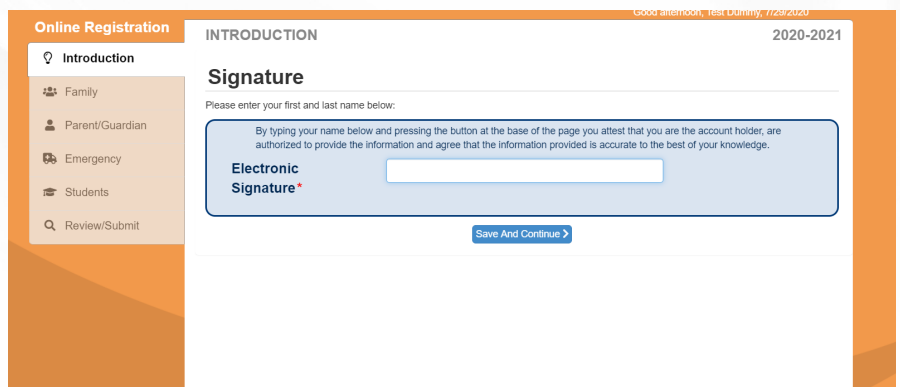
When you come back, the screen will give you the option of resuming registration or starting over.

Click continue when you are ready.



ELECTRONIC SIGNATURE

Type your first and last name in the space provided and click *Save and Continue*.



HOME ADDRESS

Online Registration FAMILY 2020-2021

33%

Home Address

Instructions

Please enter your home address below.

Type to find an address...

Street Number* Fraction Direction Street* Type Post Direction Apartment

34660 Parkway Dr

City* State* Zip Code* +4

Cloverdale OR 97112

Address as entered from above:

34660 Parkway Dr
Cloverdale, OR 97112

Save And Continue >

Enter your home address in the spaces provided. Double check the address in the space at the bottom of the screen. Then click *Save and Continue*.

Note: You can see your progress through this section by looking at the progress bar at the top of the screen.

MAILING ADDRESS

Online Registration FAMILY 2020-2021

100%

Mail Address

Instructions

Please enter your mail address in the address editor below. Once complete, the mail address should be formatted as it would on normal US Postal mail.

Mail address is the same as home address

-OR-

Type to find an address...

PO Box Street Number* Fraction Direction Street* Type Post Direction

Apartment

City* State* Zip Code* +4

34660 Parkway Dr
Cloverdale, OR 97112

Save And Continue >

If your mailing address is the same as your home address, just check the box that says that..

If not, please fill out the information for your mailing address and then click on *Save and Continue*.

PARENT INFORMATION

Online Registration PARENT/GUARDIAN 2020-2021

16%

Demographics: New Parent

Instructions

Provide the following information for the parent/guardian you want to enter:

First Name* Middle Name Last Name* Gender Preferred language for written materials

No further information is known for this Parent/Guardian.

Parent/Guardian lives at this address:

34660 Parkway Dr
Cloverdale, OR 97112

< Previous Save And Continue >

Click on Add New Parent and enter the information for this parent. Everything marked with an * is required. If the parent lives at the address you have entered for the student, check the box at the bottom of the screen. Otherwise, enter the correct address.

Note: On the next screen, please make sure the correct mailing address is entered. We send progress reports and report cards home through the mail. We understand that some parents who don't live locally would also like these sent to them. Just enter their mailing address and we will make sure the reports are sent.

EMPLOYMENT INFORMATION

The employment information is not required, but it does help us locate you if there is an emergency. If you are unemployed, that information can also help us receive grants and funding, so we really appreciate you filling this section out.

Click *Save and Continue*

The screenshot shows a web form titled 'Work Address: Bob Cat'. On the left is a navigation menu with 'Parent/Guardian' selected. The main form area has a blue header with 'Instructions' and a text input field for the work address. Below this is a checkbox for 'Check here if parent/guardian does not have an employer'. There are two input fields for 'Employer Name' and 'Job Title'. Another checkbox asks if the parent/guardian is an employee of the school district. A second 'Instructions' section follows, with a search bar and a form for street address details: Street Number, Fraction, Direction, Street, Type, Post Direction, Suite, City, State, and Zip Code (+4).

PARENT CONTACT INFORMATION

Please enter all the contact numbers as you have...cell, home landline, work, etc. Once you have entered all of the contact numbers, please select which one is the primary number. This will be the number that will be dialed when automatic messages are sent out by the district in case of inclement weather, emergency closures, changes to bus routes, etc.

Click *Save and Continue*

The screenshot shows a web form titled 'Contact Information: Bob Cat'. The left navigation menu is the same as in the previous screenshot. The main form has a blue header with 'Instructions' and a text input field for contact information. Below is a table for 'Phone Numbers' with columns for Line, Primary, Type, Phone, and Extension. There is an 'Add New' button below the table. An 'Email Address' field is present, followed by a checkbox for 'Parent/Guardian does not have an email address'. At the bottom are 'Previous' and 'Save And Continue' buttons.

PARENT CONTACT INFORMATION

Please enter all the contact numbers as you have...cell, home landline, work, etc. Once you have entered all of the contact numbers, please select which one is the primary number. This will be the number that will be dialed when automatic messages are sent out by the district in case of inclement weather, emergency closures, changes to bus routes, etc.

Also, please enter your email address. This is a great way for parents to communicate with you.

Click *Save and Continue*

This screenshot is identical to the one above, showing the 'Contact Information: Bob Cat' form with the phone numbers table and email address field.

MILITARY STATUS

The screenshot shows the 'MILITARY STATUS' form. On the left is a navigation menu with 'Parent/Guardian' selected. The main content area has a progress bar at 100% and the text 'Military Status: Test Dummy'. Below this is an 'Instructions' box and a table for 'Military Status' with columns for Line, Start Date, Military Service, and End Date. A '+ Add New' button is at the bottom left of the table. Navigation buttons for '< Previous' and 'Save And Continue >' are at the bottom.

If this parent is or has ever been active in any of the military branches, please add that information here.

ADDITIONAL PARENTS

The screenshot shows the 'ADDITIONAL PARENTS' form. The navigation menu has 'Parent/Guardian' selected. The main content area has a progress bar at 100% and the text 'Add or update Parent/Guardian details'. Below this is a table with columns for First Name, Last Name, Gender, and Status. A row shows 'Test' and 'Dummy' with a 'Complete' button. A '+ Add New Parent/Guardian' button is at the bottom left. Navigation buttons for '< Previous' and 'Save And Continue >' are at the bottom.

Continue to add all additional parents and contact information so the school has updated mailing addresses and phone numbers for all parents or guardians.

EMERGENCY CONTACTS

The screenshot shows the 'EMERGENCY CONTACTS' form. The navigation menu has 'Emergency' selected. The main content area has a progress bar at 100% and the text 'Please add at least 2 emergency contacts'. Below this is a table with columns for First Name, Last Name, Gender, and Status. A '+ Add New Emergency Contact' button is at the bottom left. Navigation buttons for '< Previous' and 'Save And Continue >' are at the bottom.

At least two, but no more than four, emergency contacts are required, along with telephone numbers. These contacts are used in the event we cannot get a hold of you and your child is injured or ill.

ADDING STUDENTS

You will now need to start entering students. Click on *Add a New Student*.

Online Registration

STUDENTS

Please add or update student details for each student you want to enroll.

2020-2021

Students to enroll in 2020-2021

First Name	Last Name	Gender	Grade	Status
------------	-----------	--------	-------	--------

+ Add New Student

View-only access to students that will not be enrolled in this application.

Students to exclude from 2020-2021

First Name	Last Name	Gender	Grade	Reason
------------	-----------	--------	-------	--------

< Previous Save And Continue >

STUDENT INFORMATION

Enter the student's legal first name, middle name and last name. If the student does not have a middle name, please check the box. Enter the gender, birthdate and grade that your student will be entering. Next, pop up the next menu item and it will give you a list of parents that you have entered. Choose the parent that this student lives with primarily. This will automatically choose the correct home and mailing address.

Note: if your student prefers to go by something other than his or their legal name, please enter that at the bottom of the screen.

Click *Save and Continue*.

Demographics: New Student

Instructions

Please enter all relevant information for this student.

Legal First Name* Robert

Legal Middle Name* O

No Middle Name

Legal Last Name* Bobcat

Suffix

Gender* Male

Birth Date* 01/01/2003

Entering Grade* 12

Primary Address* Prince, Pall

Home Address: 34660 Parkway Dr, Cloverdale, OR 97112

Mail Address: PO Box 38, Cloverdale, OR 97112

First Name Goes By: Bobby

Last Name Goes By: Bobcat

< Previous Save And Continue >

BIRTH INFORMATION

Please enter the student's birth country and city. From the pop up menu, choose the method from which you have documentation of their birth.

Note: you will have to upload or scan a copy of this documentation later before your student will be registered.

Click *Save and Continue*.

DEMOGRAPHICS

10%

2020-2021

Additional Information: Robert Bobcat

Instructions

Please enter all relevant information for this student.

Student's birth country*

Student's birthplace

Birth verification document type*

< Previous Save And Continue >

STUDENT PHONE NUMBER & INTERNET ACCESS

DEMOGRAPHICS 15% 2020-2021

Contact Information: **Robert Bobcat**

Instructions

Enter the contact information for this student.

Student has no phone numbers.

Line	Primary	Type	Phone	Extension
<input type="checkbox"/>	<input type="checkbox"/>		() - -	

[+ Add New](#)

Device For Distance Learning?

Internet Access At Home?

[< Previous](#) [Save And Continue >](#)

If your student has a cell phone number, and we have your permission to contact him or her, please enter that number on this screen.

Next, we have a few questions about this student's access to technology and internet. Please answer these so we have current information on file for online learning.

MCKINNEY-VENTO

DEMOGRAPHICS 21% 2020-2021

McKinney-Vento: **Robert Bobcat**

Instructions

Youth who are sharing the housing of other people, due to loss of housing, economic hardship, or a similar reasons, or who are living in motels, hotels, trailer parks, or campgrounds due to the lack of alternative adequate accommodations are considered homeless under the McKinney-Vento Act of 2015. These youth are then eligible for some assistance such as free meals at school, etc.

Is the student homeless? No Yes

[< Previous](#) [Save And Continue >](#)

Students who are sharing housing with others, due to economic hardships or similar reasons...or have been living in hotels, campgrounds or trailer parks due to the lack of adequate housing are considered homeless under the McKinney Vento Act and qualify for some assistance such as free meals at school, some school supplies, etc.

PARENTAL RIGHTS & EMERGENCY CLOSURE

Plan for Your Child Should School Need to Close Immediately: Robert Bobcat

Instructions

Indicate the relationship each Parent/Guardian has with the student.

Relationship	First Name	Last Name	Gender	Lives With	Contact Allowed	Ed Rights	Has Custody	Mallings Allowed	Release To	Financial Resp
<input type="text"/>	Test	Dummy		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	- OR -	Pal	Prince	Male	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	No Relationship									

Lives With: Indicates the parent/guardian lives in the household with the student.
Contact Allowed: Indicates the parent/guardian is allowed contact with the student and will be included in school to student communication.
Ed. Rights: Indicates the parent/guardian has rights to make decisions regarding the student's education and access to student information in the Synergy parent portal.
Has Custody: Indicates the parent/guardian has legal custody of the student.
Mallings Allowed: Indicates the parent/guardian may receive mallings regarding the student.
Release To: Indicates the school may release the student to the parent/guardian.
Financial Resp.: Indicates the parent/guardian is financially responsible for the student.

Please select the authorized pickup or destination, in the event of an Emergency Closure:

Emergency Closure Plan:

Emergency Closure Note:

[< Previous](#) [Save And Continue >](#)

Please select the boxes that will give each parent you have listed the parental rights they are allowed.

Next, choose one of the Emergency Closure Plans should we have to suddenly close school and get the students off of the grounds. If you have additional information, you would like to give us, please type that into the box at the bottom.

Click *Save and Continue*

EMERGENCY CONTACT

Please choose the relationship that the emergency contacts you have listed are to this student. We are assuming that if you have listed them here, we have permission to release your student to them.

Click *Save and Continue*

The screenshot shows the 'Emergency Contact Relationships' form for student Robert Bobcat. The progress bar is at 31%. The form includes instructions: 'Please add at least two, but not more than four people that we can contact if we cannot reach you. Because we will be calling them, we will also need a telephone number. Please do not list anyone that you are not willing to have come pick up your child should they become sick.' Below the instructions is a table with columns for 'Relationship', 'First Name', 'Last Name', 'Gender', and 'Release To'. Two rows are visible: one for 'Joe Shmoe' and one for 'Mo Smore'. Each row has a dropdown menu for 'Relationship' and a 'No Relationship' checkbox. At the bottom, there are 'Previous' and 'Save And Continue' buttons.

CONTACT ORDER

Drag and drop the parents, guardians and emergency contacts in the order you would like them to be contacted in the event of an emergency.

Click *Save and Continue*

The screenshot shows the 'Emergency Contact Order' form for student Robert Bobcat. The progress bar is at 36%. The form includes instructions: 'Drag and drop the contacts below in the order in which they should be contacted in the event of an emergency.' Below the instructions is a list of four contacts with numbered drag handles: 1. Test Dummy (Foster Mother), 2. Pal Prince (Foster Father), 3. Joe Shmoe (God Mother), and 4. Mo Smore (Grand-Mother). At the bottom, there are 'Previous' and 'Save And Continue' buttons.

STUDENT ETHNICITY

Please select the student's ethnicity and race.

Click *Save and Continue*

The screenshot shows the 'ETHNICITY & RACE' form for student Robert Bobcat. The progress bar is at 42%. The form includes instructions: 'Provide the following information about the student's ethnicity:'. Below the instructions is a 'Select One*' dropdown menu. Underneath, there are checkboxes for 'American Indian / Alaskan Native', 'Asian', 'Black / African American', 'Native Hawaiian / Other Pacific Islander', and 'White'. At the bottom, there are 'Previous' and 'Save And Continue' buttons.

MCKINNEY-VENTO

The screenshot shows the 'DEMOGRAPHICS' section of the registration form. The progress bar is at 21%. The student's name is 'McKinney-Vento: Robert Bobcat'. The 'Instructions' section states: 'Youth who are sharing the housing of other people, due to loss of housing, economic hardship, or a similar reasons... or who are living in motels, hotels, trailer parks, or campgrounds due to the lack of alternative adequate accommodations are considered homeless under the McKinney-Vento Act of 2015. These youth are then eligible for some assistance such as free meals at school, etc.' A question asks 'Is the student homeless?' with radio buttons for 'No' and 'Yes'. Navigation buttons for '< Previous' and 'Save And Continue >' are visible.

Students who are sharing housing with others, due to economic hardships or similar reasons...or have been living in hotels, campgrounds or trailer parks due to the lack of adequate housing are considered homeless under the McKinney Vento Act and qualify for some assistance such as free meals at school, some school supplies, etc.

LANGUAGE SPOKEN AT HOME

The screenshot shows the 'LANGUAGE SURVEY' section. The progress bar is at 71%. The student's name is 'Language Survey: Robert Bobcat'. The 'Instructions' section asks to 'Provide the following information about the student'. There are four dropdown menus for: 'Language the student first learned', 'Language spoken by the student at home', 'Language spoken to the student at home', and 'Language spoken by adults at home'. Below this is the 'Multilingual Department Federal Programs Questionnaire Language Use Survey (Title III)'. A note explains the purpose of the survey. Questions include: 'In what language would you prefer to receive school or district communication?', 'What language does your child hear most in your household (i.e. spoken, media, music, literature, etc.)?', and 'What language does your child use most in your household (i.e. spoken, media, music, literature, etc.)?'. Navigation buttons for '< Previous' and 'Save And Continue >' are at the bottom.

Please fill out all of the information regarding what language is spoken at home. We want to make sure we are communicating effectively at all times to all parents.

MEDICAL INFORMATION

The screenshot shows the 'HEALTH' section. The progress bar is at 82%. The student's name is 'Health Information: Robert Bobcat'. The 'Instructions' section asks to 'Please provide the following health information'. There are input fields for 'Physician Name', 'Phone Number' (with area code and extension), and 'Preferred Hospital'. A note states: 'State law requires children 7 years of age or younger to have a dental screening before entering school for the first time. (HB 2972). Please provide the following information.' There are dropdown menus for 'I understand the dental screening requirement:', 'My child has received a dental screening:', and 'I believe my child is exempt for the dental screening requirement because:'. A date field for 'Today's date:' is also present. Navigation buttons for '< Previous' and 'Save And Continue >' are at the bottom.

Enter the name and contact information of your physician and the hospital you would prefer your child be taken to, should an unfortunate event arise.

Also, please answer the questions at the bottom of the page regarding dental screenings and choose today's date.

Click *Save and Continue*

HEALTH CONDITIONS

If your child has any health conditions we should know about, i.e. asthma, allergies, diabetes, ADHD, etc. please add those conditions on this screen. The more we know about your child, the better we can help him or her through their education.

Click *Save and Continue*

MEDICATIONS

Please list any medications that your student takes, whether at home or at school.

Note: If your student needs to take medication at school, this medication needs to be brought to the office by a parent or guardian (in the original container) and one of the office staff, along with the parent or guardian, will count the medication together. When the students needs to take the medication, he or she can come to the office and the office staff will get the medication out of the safe for him or her. This is done discretely to protect the confidentiality of the student.

Click *Save and Continue*

IMMUNIZATIONS

Enter all of the immunizations your student has already received, and the dates those immunizations were given.

Note: You will be required to upload proof of these immunizations before your child is registered.

Click *Save and Continue*

INFORMATION RELEASE

Online Registration

Introduction Family Parent/Guardian Emergency Students Documents Review/Submit

INFORMATION RELEASE 75% 2020-2021

Information Release: **Robert Bobcat**

Instructions

Please provide the following information about the release of student information:

Allow for the release of student photo or interview*

Authorization to use the internet**

Allow information to be released to military recruiting officers*

< Previous Save And Continue >

Please select what kind of information we are allowed to release for your student. If you select that they are allowed to be interviewed, etc., that means that they are also allowed to be photographed. This would be for instances such as the newspaper, the website, etc. If you only want them to have permission to be photographed and not interviewed, select the second option.

Click *Save and Continue*.

PREVIOUS SCHOOL ATTENDED

Online Registration

Introduction Family Parent/Guardian Emergency Students Documents Review/Submit

PREVIOUS SCHOOLS ATTENDED 78% 2020-2021

Previous Schools Attended: **Robert Bobcat**

Instructions

Please provide previous school attended information for the past two years:

School Name	City	State	Country	Grade	School Year Attended	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	() -
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	() -
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	() -
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	() -

< Previous Save And Continue >

If your student attended a different school than Nestucca Junior Senior High or Nestucca Valley Elementary School last year, please list that school on this screen.

Click *Save and Continue*.

SUSPENSION/EXPULSION

Online Registration

Introduction Family Parent/Guardian Emergency Students Documents Review/Submit

DISCIPLINE 64% 2020-2021

Discipline History: **Robert Bobcat**

Instructions

Please provide the discipline history for the student:

Has this student ever been suspended from school?* No Yes

Has this student ever been expelled from school?* No Yes

< Previous Save And Continue >

Let us know if this student has ever been suspended or expelled from school.

Click *Save and Continue*.

SPECIAL EDUCATION

Has your student ever been tested for an IEP or 504, or do they already have an IEP or 504?

Click *Save and Continue*

The screenshot shows the 'SPECIAL SERVICES' registration page for a student named Robert Bobcat. The page is part of an 'Online Registration' process, with a progress bar at 89%. The left sidebar shows navigation options: Introduction, Family, Parent/Guardian, Emergency, Students (selected), Documents, and Review/Submit. The main content area is titled 'Special Services: Robert Bobcat' and includes an 'Instructions' section with the text: 'Please provide the special services history for this student'. Below this are two questions, each with 'No' and 'Yes' radio button options: 'Has this student ever been tested for special services or programs?' and 'Has this student ever participated in special services or programs?'. At the bottom right, there are '< Previous' and 'Save And Continue >' buttons.

TRANSPORTATION

If your student needs to ride the bus to school, or needs to occasionally ride the bus, please select the box and the screen to the right will populate.

If your child is old enough to be responsible for him or herself, just put self in as the responsible person. If you want to make sure someone is there for your child to meet when he or she gets off the bus, please list that person and their phone number.

Click *Save and Continue*

The screenshot shows the 'TRANSPORTATION' registration page for Robert Bobcat. The progress bar is at 94%. The left sidebar is the same as in the previous screenshot. The main content area is titled 'Transportation: Robert Bobcat' and features a checked checkbox for 'Student Bus Transportation Needed'. Below this are two sections: 'Pick-up Responsible Person' and 'Drop-off Responsible Person'. Each section includes a text input field for the name, a phone number input field, and a checked checkbox for 'Pick-up address same as home address' and 'Drop-off address same as home address' respectively. The address '34660 Parkway Dr, Cloverdale, OR 97112' is displayed in a greyed-out box. At the bottom right, there are '< Previous' and 'Save And Continue >' buttons.

SCHOOL SELECTION

In the pop up menu choose which school this student will be attending.

Click *Save and Continue*

The screenshot shows the 'SCHOOL SELECTION' registration page for Robert Bobcat. The progress bar is at 100%. The left sidebar is the same as in the previous screenshots. The main content area is titled 'School Selection: Robert Bobcat' and includes an 'Information' section with the text: 'Please select your school below:'. Below this is a 'Home Address' field showing '34660 31355 HWY 101 S Dr, Cloverdale, OR 97112'. A 'School Selection*' dropdown menu is present with a message: 'Missing a required value: School Selection'. At the bottom right, there are '< Previous' and 'Save And Continue >' buttons.

ADDITIONAL STUDENTS

Online Registration

STUDENTS

Please add or update student details for each student you want to enroll.

2020-2021

Students to enroll in 2020-2021

First Name	Last Name	Gender	Grade	Status
Robert	Bobcat	Male	12	Complete

Buttons: Edit, Exclude, Delete, Add New Student

View-only access to students that will not be enrolled in this application:

Students to exclude from 2020-2021

First Name	Last Name	Gender	Grade	Reason
------------	-----------	--------	-------	--------

Buttons: < Previous, Save And Continue >

If you have additional students in your family, click add new students and continue going through the screens until all of your students are signed up.

Click *Save and Continue*.

DOCUMENTATION

Upload with ParentVUE

You can upload documents using the ParentVUE mobile application. Tap the OLR Documents icon in ParentVUE to upload documents using the device's camera or by selecting files from the library. This must be done before the registration is submitted.

Family

Primary Home Address Verification:

I will deliver a hard copy to the school instead of uploading it.*

Document Type*

Select document*

Upload

Students

Robert Bobcat

Birth Verification:

I will deliver a hard copy to the school instead of uploading it.

Document Type*

Select birth verification document

Upload

I will deliver a hard copy to the school instead of uploading it.

Birth Certificate, Adoption or Immigration documents also accepted

Upload

Immunizations

I will deliver a hard copy to the school instead of uploading it.

Select document

Upload

You will need to upload a photo, scan or deliver hard copies of this student's birth certificate, immunizations and proof of residency (electricity bill, cell phone bill, etc.)

Note: Your student's registration will not be accepted until all of these documents are received at the school.

Click *Save and Continue*.

REVIEW

Online Registration

REVIEW/SUBMIT

2020-2021

Review

Review allows you to confirm all data entered during the Registration process to ensure accuracy. When complete, press Submit below:

Status	Student	Grade Level	School Selection	Comments
Ready To Submit	Robert Bobcat	12	1. Nestucca Jr/Sr High School	

Buttons: < Previous, Review

Click on the review button and go through all of the information. At the bottom of the screen, once you have reviewed the information, there is a checkbox for you to attest that you have reviewed all of the information and are ready to submit your student(s)' registration.

Note: You will receive a confirmation email that the registration has been submitted. Once your registration has been accepted, you will receive another email.