

**Board of Director's Meeting**

**Minutes- February 12, 2024**

**OPENING OF PUBLIC SESSION**

The meeting was called to order by Board Chair Boyd at 6:00 pm. Board Chair Boyd led the Pledge of Allegiance.

Attendance:

- X - Joseph Boyd-Board Chair- Present
- X - Wally Neson-Vice Chair-Present
- X - Diane Boisa-Present
- X - Irene Barajas-Present
- X - Misty Wharton, Superintendent-Present
- X - Ken Richwine, High School Principal-Present
- X - Megan Kellow, Special Programs Administrator-Present via Zoom
- X - Chad Holloway, District Facilities and Alternative Education Administrator-Not Present
- X - Kristina Albin, K8 Principal-Present via Zoom

**Patrons, Students and Staff:** Kim Cavatorta, Mark Cavatorta, Heidi Schultz, Tami Flinter, Natasha Durgan, Peter Deam, Miyles Dodson, Brittany Hulburt, Laurne Olson, April Bailey, Marty Wisehart, Mariah Aparicio, Alyssa Manzonie, Greg Woods

**Zoom:** Kaelin Longanecker, Keith Serven, Kristina Albin, Jenni Green, Brad Turano, Alex Croke, Travis, Katy, Ursula McVittie, Bobbie Stirling, Kim Seals, Megan Kellow, Sydney, Julie Love, Cindy Marshall, Tera VanDyke, Steve, Robin Richwine

**Approval of Agenda** – February 12, 2024

**MOTION:** Diane Boisa 2nd: Irene Barajas AYES: 4 NOES: 0 ABSTAIN: 0

## COMMUNITY/SCHOOL PRESENTATIONS

Student Video - Superintendent Wharton shared a video of a Nestucca High School student at a recent basketball game. This student showed great kindness to another player from the opposing team, helping that student get his first basket. We really have good kids!

Mrs. Wharton also shared about the girl's basketball game at Knappa. Kyla Hurliman made a  $\frac{3}{4}$  shot at the end of the game tying the score and throwing them into overtime, where they ended up winning the game. Mrs. Wharton said it was a very exciting game and well worth the drive!

### Pauly, Rogers and co., P.C. to report on the 2022-2023 Nestucca Vallley School District Annual Audit- Brad Turano -Audit Supervisor

Mr. Turano said hello to everyone. Roy could not be there tonight, but sends his regards. Mr. Turano went over the purpose of the audit, to be in compliance with:

- generally accepted accounting principles and auditing standards
- the Oregon Municipal Audit Law and related administrative rules
- federal, state and other agency rules and regulations related to expenditures of federal awards

Mr. Turano went over the results of the audit:

1. Audit opinion letter - an unmodified opinion on the basic financial statements has been issued. This means we have been given a "clean" opinion with no reservations.
2. State minimum standards – We found no exceptions or issues requiring comment.
3. Federal Awards – We found no issues of non-compliance and no questioned costs. We have responsibility to review these programs and give our opinion on the schedule of expenditures of federal awards, and tests of the internal control system, compliance with laws and regulations, and general and specific requirements mandated by the various awards.
4. Management letter – No separate management letter was issued.

Mr. Turano shared this is exactly what you want to see from a financial audit.

Mr. Turano said the best practices are just something we want you to be aware of, there were no significant findings. The past few years they have had to take a look at the SIA money received, which assists with Covid related expenses. We tested all reimbursements and expenditures and found no findings there. Mr. Turano said that management has done a wonderful job getting all the required documents and this was an extremely clean audit. He also thanked Tera VanDyke at NWRESA.

Misty thanked Tera VanDyke and Kim Seals for all their hard work that goes into these audits.

### School District and Community Thank You – Jim Oeder, Nestucca Rural Fire & Rescue- Fire Chief

Mr. Oeder wanted to let the Board know that during the school bus accident last month, the cooperation and help from staff was great. There was approximately 60 plus patients and the weather was horrible. Normally something like this would run us 2-3 hours to work through and this took about 1.5 hours. None of us have been through anything like this and things went really well. We were able

to use the Leslie's warehouse and we set it up so nobody could just walk in. Paramedics came in to evaluate patients and they were able to start getting students back to their families. Mr. Oeder said that they learned a lot from the incident. He was able to meet with district staff this morning and both parties went over things they would like to see in the future. Sometime this spring we plan on doing a reenactment for training, to make things better. Your staff was a big reason why things went so smoothly. The school, fire department and law enforcement were able to work together to really make this as good of an outcome as possible and they were able to have full accountability for students.

Mrs. Wharton thanked Mr. Oeder. They have been working together for eight years and through that time, they have become a cohesive team.

### Student Academic Data -Heidi Schultz – Assistant Principal K8

Ms. Schultz put together a power point to showcase Early Literacy piece and MAP data. As a nation we are in a reading crisis. 66% of 4<sup>th</sup> graders that take a national assessment called the NAPE, are reading below grade level. 32 % of 4<sup>th</sup> graders in Oregon, that take the NAPE, can read proficiently. Oregon ranks 42<sup>nd</sup> in our nation for readers. This is taken from the state report card, which anyone has access to, it is all online. This data was gathered from the 2017/2018 school year to the 2022/2023 school year. You can unfortunately see a downward trajectory, especially during Covid. Mrs. Schultz said they are implementing a lot of great things to bring those scores back up.

Mrs. Wharton said those are state assessments, which is a one shot and the students may not have taken it seriously. We really look at the MAP data to use as a barometer of where the kids are.

Ms. Schultz said there are steps that Nestucca is taking to combat this national crisis for reading:

1. Looking at all the data to see where we have been, what is working well and what needs to change.
2. We have implemented a new assessment system at the district called MAP (measurement of academic progress).
3. Implemented a new ELA curriculum and reading interventions. We are piloting a computer based reading intervention called LEXIA right now.

Ms. Schultz said that MAP does not give you a grade level, but more where the student is academically. It gives an overall score of where are students are academically and is aligned with all the academic standards. We can identify needs and structure reading interventions around those needs. The middle school is also implementing some interventions for math, to target those areas of needs.

Ms. Schultz went over the reading scores at the K8 for fall of 2023/2024. There was definite room for improvement. Our winter scores have increased, so we are moving in the right direction. There was similar movement for math scores, from fall to winter testing.

We are partnering with families, so three times a year families can see their student's progress. The first two times are during conferences where we get to showcase how they scored, where they predict they will be at the end of the school year.

We did implement a new Language Arts curriculum at the K8. The K-5 is working with Into Reading by Houghton Mifflin. The 6-8 is using Into Literature, which is also Houghton Mifflin. The 9-12 is

developing a curriculum team that will be assembled and curriculum will be adopted this school year. The K8 adoption happened during this last August of 2023. Parents were given the opportunity to view it and comment, then it was presented to the Board adoption - so thank you! Ms. Schultz said she thinks it is really good curriculum.

We have implementation of tier 2 and 3 interventions. The sub groups are K-2, 3-5 and 6-8. They have been working hard to use that MAP data and put kids into individualized instructional groups. We look at their areas of needs and put them into groups according to that. These groups meet for individualized instruction for 25 minutes, Monday through Friday.

Ms. Schultz gave examples of the scores which are broken up by sub categories in the report. This allows for individuality.

We applied for the Early Literacy Grant. It is a 2 year grant to increase early literacy. We would get two payments that are allocated from the state. We plan to use those funds for some salary professional development. The pre-K, 3 years through 3<sup>rd</sup> grade team, are currently doing a book study called the Seven Mighty Moves. We get a lot from the ESD. Ms. Schultz said a few of them are doing letters for admin training. Dr. Anita Archer is presenting, so we have lots of opportunities to go and listen to her as well. Assessment of students, parents and community needs- we are trying to work on ways to work with parents to help kids with learning to read.

Mr. Nelson asked if the staff is supportive of all this? Ms. Schultz said yes, once the staff was able to see the data and how to apply that data to instruction, that really sold them on it.

Ms. Boisa said this is wonderful for reading and asked if they are doing it for math too? Ms. Schultz said right now they are really focusing on literacy and getting those systems in place, but next year they are really going to push it out for math. The middle school team is currently breaking it apart with math and literacy interventions.

Mrs. Wharton said what Ms. Schultz is working on is a great addition to the administrative team. Working with these data teams and being able to use the data consistently, is extremely important.

Ms. Boisa added the data is important but what you do with the data is what really matters!

Mrs. Wharton said they just had a student awards assembly where the kid's received awards if they had 10 points of growth or more, so really championing that growth is important.

Mrs. Barajas added that the MAP data is really very useful. You can see where your student is scoring, but also where their classmates and the rest of the state are.

### **PUBLIC COMMENT**

April Bailey wanted to thank Ms. Schultz for her presentation, that was awesome. Mrs. Bailey brought copies for the Board, of the Oregon At a Glance report cards from 2018 to the 2022/2023 school year, both at the K8 and district level. She said she is glad they are doing something about the scores. Tiers for math works really well too, just a suggestion. Mrs. Bailey expressed concerns regarding how the Board interviews were conducted. She felt that even though everyone was asked the same questions, that everyone was not treated in the same manner.

### **CONSENT AGENDA—consolidated motion**

- Board Minutes from January 8, 2024
- Board Minutes from January 10, 2024 Special Workshop
- January 2024 Financial Report
- Ratification of Employment
- Policy EFAA-AR – Reimbursable Meals Programs

**MOTION:** Wally Nelson 2nd: Diane Boisa AYES: 4 NOES: 0 ABSTAIN: 0

### **ACTION DISCUSSION**

**Recommendation:** Approve – Nominations for the vacant Board Member position

Interviews of the applicants for the Nestucca Valley School Board occurred on February 8, 2024. The interviews were conducted by the sitting NVSD Board members.

Diane Boisa said she would like to nominate Marty Wisheart for the vacant Board member position. Mr. Boyd asked if there were any other nominations? There were no other nominations.

Mr. Boyd asked if there was any further discussion? Ms. Boisa said it was a tough decision, each candidate had exceptional qualities and experiences. She made her decision on who she thought would serve the children of the district best, not the constituents, but the children of the district. Ms. Boisa said she looked for open mindedness, positivity and independent thinking. She felt that Marty had these qualities more. It was a tough though!

There was no other discussion.

**MOTION:** Diane Boisa 2nd: Irene Barajas AYES: 4 NOES: 0 ABSTAIN

Board Chair Boyd asked Mr. Wisheart to come up and read the Oath of Office. Mr. Wisheart read the Oath of Office and was welcomed by the Board of Director's.

**Recommendation:** Approve – Oregon Department of Education's Early Literacy Grant Application

The district qualifies for approximately \$90,000 over the next two years to invest in early literacy. NVSD will be spending the grant money on salary, professional development literacy coaching.

**MOTION:** Wally Nelson 2nd: Irene Barajas AYES: 5 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve - The 2023-2025 SIA Grant Agreement

Nestucca Valley School District's Integrated Guidance Plan was presented and approved at the December 2023 meeting. Board approval of the SIA Grant Agreement is needed for ODE to release the funds. This process takes place once every biennium.

**MOTION:** Diane Boisa 2nd: Wally Nelson AYES: 5 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve – The SIA Annual Report

Board approval of the SIA Annual Report is required in order for ODE to release grant funds. This process is done yearly.

**MOTION:** Diane Boisa 2nd: Irene Barajas AYES: 4 NOES: 0 ABSTAIN: 1

Mr. Wisehart abstained from voting. Motion passed with majority vote.

**Recommendation:** Approve – Resolution #2401, for the 2023 Tillamook County Multi-Jurisdictional Natural Hazards Mitigation Plan

The Department of Homeland Security's Federal Emergency Agency (FEMA) requires formal adoption of the mitigation plan, before approval of eligibility for certain federal pre and post disaster mitigation funds.

**MOTION:** Wally Nelson 2nd: Diane Boisa AYES: 4 NOES: 0 ABSTAIN: 1

Mr. Wisehart abstained from voting. Motion passed with majority vote.

**Recommendation:** Approve – Moving the March Board meeting to the second Monday of the month, March 11, 2024.

The March Board Meeting needs to be moved to the second Monday of the month in order to comply with state statute requiring licensed staff contract renewals be completed each year by March 15<sup>th</sup>.

**MOTION:** Wally Nelson 2nd: Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve – Amending the district calendar to an early release on April 25, 2024 and changing April 26,2024 to a professional development day.

This will allow staff the ability to participate in the Strategic Plan. On April 25<sup>th</sup> we will have an early release at noon. At 1:00 pm staff will work on the Strategic Plan. On April 26<sup>th</sup> some staff will be working along side community members on the Strategic Plan, while other staff members have a professional development day. On Saturday the 27<sup>th</sup>, it will just be the Board of Director's working on the Strategic Plan. We have enough days built into the calendar for seat time. Ours actually exceeds the requirements by quite a lot.

Mr. Wisehart asked for more information regarding seat time. Mrs. Wharton said there is a law for the number of instructional minutes each year. Ours exceeds those standards compared to other school districts. We have an additional eight days built into our calendar. The requirements are broken down to actual number of minutes in school, not hours or days.

MOTION: Irene Barajas 2nd: Wally Nelson AYES: 5 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve – For the 2024-2025 School year, the Nestucca Valley School District will be a closed district, granting ten out-of-district transfer spots.

This has been our past practice for the last eight years and serves our district well. Mrs. Wharton said we do not receive funding for students who come into the district because we are funded outside of the state school fund. If one of our students leaves and goes to Tillamook for example, they get \$10,000 for that student. We do not get any money for those 10 that come into the district. Our district is funded by property tax.

Ms. Boisa asked if this applies to children of teachers? Mrs. Wharton said they are grandfathered in and that has been historical practice.

Mr. Wisehart asked if we have a problem with being over crowded? Mrs. Wharton said yes, we are full. We have gained 70 kids in the last year and a half, so that is 20% of our population. Mrs. Wharton added that you would be surprised at how many people lie about their address to get into the district. We sometimes have to involve the truancy officer to do residence checks.

MOTION: Wally Nelson 2nd: Irene Barajas AYES: 4 NOES: 0 ABSTAIN: 1

Mr. Wisehart abstained from voting. Motion passed with majority vote.

**Recommendation:** Approve – A Budget Committee Member for Position # 1.

Applications were submitted by six people seeking appointment to the budget committee.

Ms. Boisa made a motion to appoint Jim Prinzing for position # 1.

MOTION: Diane Boisa 2nd: Irene Barajas AYES: 5 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve - A Budget Committee Member for Position # 2

Applications were submitted by six people seeking appointment to the budget committee.

Mr. Nelson mad a motion to appoint Kim Cavatorta for position # 2.

MOTION: Wally Nelson 2nd: Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve - A Budget Committee Member for Position # 3

Applications were submitted by six people seeking appointment to the budget committee.

Mrs. Barajas made a motion to appoint Jake Thiemens for position # 3.

MOTION: Irene Barajas 2nd: Wally Nelson AYES: 5 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve - A Budget Committee Member for Position # 5

Applications were submitted by six people seeking appointment to the budget committee.

Ms. Boisa made a motion to appoint Steve Johnson for position # 5.

MOTION: Diane Boisa 2nd: Wally Nelson AYES: 5 NOES: 0 ABSTAIN: 0

Mrs. Wharton said congratulations for those who made the budget committee. Ms. Boisa said those who didn't make the budget committee, can certainly attend the meetings. Mrs. Wharton said yes, there is always turnover so it is good to have other people who knows what is going on.



## **INFORMATION/DIRECTOR QUESTIONS**

Superintendent Wharton said there will be another Town Hall Meeting on February 20<sup>th</sup> at 6:00 pm. This will be held in the K8 commons. It will give a chance for people to see the K8 who have not.

The Conversation Project with Willamette University - We have been assigned two graduate students and a gentleman from Ashland who does the Conversation Project around the nation. They will come to our community to lead some discussions with story-telling vs a public forum. The graduate students get to learn about the process as it goes. This will help us in the Strategic Planning process because it will engage the community in different conversations. There will be a date in March and April. It will be held at the Kiawanda Community Center and hopefully engage other community members, not just the school community. Before that happens, people from the Conversation Project will have conversations with teachers, Board members, community members and students to really get a feel for the culture and help drive the story-telling. We really look forward to a lot of involvement from students.

The connection with the Conversation Project was made during Cycle Oregon. Mrs. Wharton met the Communications Director of ACLU, who put her in contact with this Willamette University project because they saw all the things we have going on in the community and thought it would be a good opportunity for both.

Mrs. Wharton said she was talking with Ms. Schultz today about getting the PIE group going again. There were a lot of people who signed up for this at the Town Hall meetings. The group will do things like fundraisers, carnivals, scholastic book fair, clothes drive, and more. If you did not get your name on the list and are interested, please reach out to Ms. Schultz.

Mrs. Wharton said the Board has a draft proposal in front of them, that will be presented to TEC partners. The Superintendents from Nestucca, Tillamook and Neah-Kah-Nie, along with the president of TBCC and some members of Mrs. Wharton's administrative team, have been working on the governance model of the TEC CTE program. Using the foundation as the basis of the governance is the model that is recommended. Neah-Kah-Nie's Superintendent showed this to his Board last week. The Tillamook Board members will see this tonight. This is a rough draft. One Board member from Neah-Kah-Nie, Tillamook, Nestucca and TBCC will sit at the table. Also on the foundation will be one member appointed by NWRESD and two from business and industry. Each school district will appoint a member of their community. Each Superintendent and the President of TBCC will be part of the foundation. A student from each district and TBCC will also be selected by their district and TBCC. Currently the meetings have been the 3<sup>rd</sup> Wednesday of every month at 6:00 pm.

We put together a student survey for all 9-12<sup>th</sup> grade is going out to the entire county to see what their interests are in the different trades. We hope to move this down to the middle school level next year.

Mrs. Wharton was asked to be one of the keynote speakers at the Governor's Convention in March and will be talking about all the school district is doing. They assign you a speaking coach and have to go over your presentation ahead of time.

Now that we have a new Board member, we need to pick a time to go over the Board Governance Protocols together. Ideally before the next Board meeting. It was decided that the 22<sup>nd</sup> of February at 6:00 pm, would be a good date for everyone. It will be public and posted and held in the district office.

Mr. Richwine gave an update on wrestling: Quinn Hill and Zack Chatelain were district state champions. Kevin Sanchez got 2<sup>nd</sup> so he will be going to state. Brady Hurliman got 3<sup>rd</sup>, he will go to state. Seth Pringle and Tegan Slavens got 4<sup>th</sup>.

High school students Mariah Aparicio and Alyssa Manzonie asked if they could come up and talk about cheer. Mrs. Wharton said yes and they can get some extra credit for speaking. Mariah said she feels people are taking cheer a lot more seriously this year and she is very grateful for that. She is very proud of their cheer team. Our coach would like us to go to competition. How long has it been since Nestucca has gone to competition for cheer? They feel like a lot of girls would be down for competition, but they would need to figure out a space for practicing. Alyssa said their competition season would be during this time. In the fall we have the field house but during this time the wrestlers use that space. They suggested possibly in the CTE building because of the high ceilings. Mrs. Wharton said the small gym at the K8 could be a great space for them to practice if they can travel. Funding was also brought up. Everything they have purchased, they have earned through fundraising. It would be nice if they could get a little financial support alongside their fundraising. Both ladies also mentioned issues with students and personal hygiene. They suggested they talk at an assembly about the need for good personal hygiene. There are a lot of resources at the school for students so good hygiene is possible, even if students do not have those items at home. Lastly, the girls wanted to express their concerns about the cleanliness of the school. The floors are very dirty and they feel there should be more than one custodian at the High School.

### **FURTHER BUSINESS**

No further business.

### **ADJOURNMENT**

The meeting was adjourned by Board Chair Boyd at 7:11 pm.

