

**Board of Director's Meeting**

**Minutes- December 11, 2023**

**OPENING OF PUBLIC SESSION**

The meeting was called to order by Vice Chair Nelson at 6:02 pm. Vice Chair Nelson led the Pledge of Allegiance.

**Attendance:**

- X - Joseph Boyd-Board Chair-Not Present
- X - Wally Neson-Vice Chair-Present
- X - Diane Boisa-Present
- X - Zachary Best-Not Present
- X - Irene Barajas-Present
- X - Misty Wharton, Superintendent-Present
- X - Ken Richwine, High School Principal-Not Present
- X - Megan Kellow, Special Programs Administrator -Not Present
- X - Chad Holloway, District Facilities and Alternative Education Administrator-Present
- X – Kristina Albin, K8 Principal-Present

**Patrons, Students and Staff:** Amber Hartney, Arielle Rist, Josh Venti, Tami Flinter, Dammes Hoogendijk, Bobbie Stirling, Mary Lussier, Mary Hurliman, Cindy Marshall, Miyles Dodson, Marty Wisehart, Natasha Durgan, Robert Durgan, Greg Woods,

**Zoom:** Kaelin Longanecker, Brianna, Peter Deam, Tera VanDyke, Linda, Sydney, Melanie, Breanne Kennedy Andescavage, Tim Hirsch, Ursula McVittie

**Approval of Agenda – December 11, 2023**

**MOTION:** Diane Boisa 2nd: Irene Barajas AYES: 3 NOES: 0 ABSTAIN: 0

## COMMUNITY/SCHOOL PRESENTATIONS

### Bobbie Stirling, K8 Music Teacher – K8 Band Presentation

Mrs. Stirling prepared a few of the Nestucca K8 Intermediate band students, to play some Christmas songs for the Board. The following 6<sup>th</sup> graders presented:

Jessica Lavine – Performed Oh Come All Ye Faithful

April Rist – Performed Up on the Housetop

Sophia Wasner Seufert – Performed Angels We Have On High

Anabelle Vaughn – Performed A Holly Jolly Christmas

Olivia Lime – Performed Rudolf the Red Nosed Reindeer

Mrs. Wharton thanked Mrs. Stirling for the amazing job she does with the K8 music program and the students for the great job they did!

### Dammes Hoogendijk, High School Teacher – Student Engagement and Curriculum for Bike Mechanics.

Dammes explained that the main focus behind Nestucca Inc Community Engagement (NICE), is just that-community engagement! One aspect of this program is the bike shop. The bike shop not only gives students the idea of simple mechanics, but they are also tying in other curriculum such as science and physics. In addition, it helps them to work in groups and problem solve together, preparing them for the real world, work experience. Not only are students learning how to work on bikes, they are also providing a service and being held accountable. Knowing that people will be riding the bikes they work on, encourages them to be careful and do things correctly. The main partnership they are providing services to is Kiwanda Hospitality. They bring in their beach cruisers for the students to work on. They also have begun to work with Tillamook Community Cycling. Dammes said they reached out to us this summer and asked if we wanted to be part of the Tillamook bike rodeo. Unfortunately, he was not available, but they were interested in our program and brought in about 11 bikes that they were able to restore. They will continue to work with them and hope to have about 25-30 bikes for the next rodeo.

The other side of NICE is Brewed Awakening. Dammes said they are very excited about the coffee shop. He also wanted to mention a student who has become a lot more engaged and moved into a manager position. This student also went through the hiring process to bring on an assistant manager for the shop. The skills they are learning within the café are giving them skills for the real world. They are learning skills like profit margins, inventory, balancing a budget, advertising and how to sustain a business. Dammes added that the shop was the kid's idea and they helped craft the menu.

Mr. Nelson asked where is the café now? Dammes said it is located just inside the main entrance of the school. The goal is to have it back in the food cart, we just have to work through a little hiccup with the county.

Irene Barajas asked if the profit they make goes back into the café? Dammes said yes, it goes back into the shop and they use it to purchase supplies. They also use that fund to provide students with Oregon Food Handlers permits.

Marty Wisehart asked if the bike rodeo was the same one that Tillamook Wellness was a part of? Dammes said yes, it is. Marty said he thinks it is worth mentioning that collaboration. Dammes added that they brought in Hillsboro, so Washington county was involved as well. Mrs. Wharton shared that they borrowed our fleet of strider bikes for the event.

Josh Venti said nice job on the bike and coffee shop. Josh wanted to mention a non-profit group out of Salem called the Hub. They donate time and materials and might be a great resource for some of the bike projects. Josh also mentioned that a lot of aspects of the coffee shop, kind of cover the town hall conversations about bringing home economics into the curriculum.

### **PUBLIC COMMENT**

There were no requests for public comment.

### **CONSENT AGENDA—consolidated motion**

- Board Minutes from November 20, 2023
- November 2023 Financial Report
- Ratification of Employment

**MOTION:** Irene Barajas 2nd: Diane Boisa AYES: 3 NOES: 0 ABSTAIN: 0

### **ACTION DISCUSSION**

**Recommendation:** Approve – Letter of Resignation from Board Member Zachary Best.

Mr. Best sent a letter stating he wished to resign as of 11/29/2023.

Mrs. Wharton said after winter break, we will put a notice out towards the beginning of January. We will allow three weeks for applications to come in and then interviews will be scheduled with the board.

**MOTION:** Irene Barajas 2nd: Diane Boisa AYES: 3 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve - The adoption of the Nestucca Valley School District Board Governance Protocols Draft.

The Board of Director's met on November 6, 2023 for an all day workshop to create an updated Governance Handbook. The draft was shared at the November 20, 2023 Board meeting. It is now time for the Board to adopt or amend the draft.

Ms. Boisa commented that they worked really hard on this draft and feels they don't need to make any changes, Mrs. Barajas agreed.

**MOTION:** Diane Boisa 2nd:Irene Barajas AYES: 3 NOES: 0 ABSTAIN: 0

**Recommendation:** Approve- The Integrated Guidance Plan 2023-2025 Biennium.

Social Emotional Health, Behavior Intervention, 9<sup>th</sup> grade on track, drop out prevention and early academic exposure and intervention, are the areas of focus for our plan as documented in the attached draft.

Mrs. Wharton said they have worked the last two years to put this into action. We were originally given a rough estimation of \$640,000 for all the programming we have to administer under that. We recently found out we were allocated more money. We are adding another instructional assistant at the elementary school for ELL, that will be covered under this. The Oregon Department of Education took the six different programs that we write reports for and draft narratives for, and put it all under what they call Integrated Guidance. Every school in Oregon has to complete one because it is special carved out money and you have to have a road map of how you are going to spend that money. We hire counselors, instructional assistants that support 9<sup>th</sup> grade on track students and literacy intervention teachers at the elementary level.

**MOTION:** Irene Barajas 2nd: Diane Boisa AYES: 3 NOES: 0 ABSTAIN: 0

## **INFORMATION/DIRECTOR QUESTIONS**

Superintendent Wharton said all the administrative team have their reports in. Mr. Holloway has been working with the Round House Foundation and has secured a \$30,000 grant for a community health worker. Mr. Holloway explained that the role of a community health worker is to help people navigate different resources that are available and make those connections. The Tillamook Health Department is also working on hiring a few new community health workers. Mr. Holloway said when the district brings someone on board, they will have to get trained by the county. They will be specific to our district and will help to remove barriers for our families. The Board suggested that we bring it up at the next town hall meeting because there will probably be some confusion in the community on what a community health worker is. Mr. Holloway said it is not something that this county has had a lot of experience with.

Mrs. Wharton mentioned her recent OSAA meeting. Enrollment has gone up resulting in a few schools moving from a 2A to 3A. Willamina for example, is one school that has been moved up to a 3A.

Everyone is getting geared up for winter break. Truly, this is the break that administrators get in a school year.

We are tentatively looking to do another town hall on January 18<sup>th</sup>. That will be 10 days after our Board meeting. The Board will also be working on Mrs. Wharton's evaluation with Dr. Hanline, on January 10<sup>th</sup>.

Mrs. Wharton said there is information attached in the packet regarding the budget committee vacancies. When we get back from winter break, we will get all the applications together for the Board and compile a scoring rubric and they will make decisions probably in the February Board meeting.

Mrs. Wharton said for her Superintendent evaluation, that the Board will need to get their form that was emailed, turned in by Friday, to Mr. Hanline or Sarah. They will meet virtually with him on Jan 10<sup>th</sup> and he will work with them to complete.

Ms. Boisa pointed out a mistake on the Budget Committee notice. Mrs. Wharton said we will get that corrected.

## **FURTHER BUSINESS**

No further business.

## **ADJOURNMENT**

The meeting was adjourned by Vice Chair Nelson at 6:40 pm.