

**Nestucca Valley  
School District 101J**

Code: **KF**  
Adopted: Unknown  
Readopted: 5/10/11  
Orig. Code(s): KF

### **Community Use of District Vehicles**

The Board supports the community schools concept, which encourages the usage of district facilities by community organizations for recreation, education and service activities. However, use of district vehicles by community groups and individuals present significant safety and liability concerns for the district. As a result, the use of district vehicles by community groups must be limited and strictly regulated.

The district recognizes the following categories of district vehicle use and establishes the following priorities for such use:

1. Activities directly related to the required K-12 school program, including graduation;
2. Activities related to the extra-curricular K-12 school program such as sports and seasonal programs;
3. Community sponsored activities that promote the education of students or future students;
4. Special one-time-only or annual events, that do not fall in categories 1, 2 or 3 above, must be approved by the Board and will be considered based on their general benefit to the community.

Requests by community groups for the use of district vehicles must be submitted to the Board for approval. However, the superintendent may approve requests that meet the criteria in numbers 1, 2 or 3 above. All requests will be considered on the basis of their general benefit to the community and the district. The Board reserves the right to refuse any request.

If an organization's vehicle use request falls within one of the categories above, a bus may be rented to an organization on conditions established by the Board. Such conditions may include, but need not be limited to, the following:

1. Vehicle rent will be charged at a per-mile rate established by the district, with a minimum charge or \$25 assessed for any one run;
2. Nondriving time (wait time) will be charged at the driver's hourly rate including benefits;
3. District buses will be operated by properly licensed drivers employed by the district only;
4. The organization must provide proof of liability and physical damage insurance at limits no less than \$500,000 bodily injury and property damage, with physical damage deductibles not to exceed \$500. Evidence of insurance must be furnished to the district before the bus is released to the organization;

5. The organization or individual will enter into a contract with the district, under the terms of which the organization or individual will indemnify and hold the district harmless, and name the district as an additional insured under the organization's liability policy;
6. The district may waive the provisions outlined in numbers 5 and 6 above for activities that are closely associated with the district program such as the Senior Safe program.

END OF POLICY

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**Legal Reference(s):**

[ORS 330.430](#)  
[ORS 332.107](#)

[ORS 332.172](#)