

### **Early Entrance\*\***

If a written request for early admission to kindergarten or first grade is received by the district, the following guidelines will be used:

1. A child attaining age six on or before September 1 qualifies for first grade. Students who are not age six may be considered for early entry;
2. A child attaining age five on or before September 1 qualifies for kindergarten. Students who are not age five may be considered for early entry;
3. The Request for Early Entrance form must be filled out by a parent. The completion of these forms and receipt of formal evaluation results will activate the early entry committee. Members of that committee are: kindergarten or first-grade teachers, the speech and language therapist, building principals and the superintendent or designee;
4. The parents will be made aware that it is their responsibility to secure testing by a qualified agency approved by the director of special services.

Three areas that must be tested include:

- a. Cognitive (intelligence);
- b. Affective (social/emotional); and
- c. Physical.

Test scores should be in the top quartile for entering kindergarten or first grade.

5. All information must be received by the director of special services on or before August 1 unless timeline is waived by the superintendent;
6. The early entry committee will review the test information and the parent interview forms. If a student is to be considered for early entrance, the student will also be required to participate in a one-day screening/observation conducted by the district during the second week of August;
7. The screening committee will make recommendations to the superintendent, and parents will be notified by the end of the third week in August;
8. A written appeal can be made by the parents to the superintendent who may affirm, reverse or modify the early entry committee's decision. A subsequent hearing may be held with the Board if the respective decision does not meet with the approval of the parent(s).

## REQUEST FOR EARLY ENTRANCE

Date \_\_\_\_\_

Child \_\_\_\_\_

I request that my child be reviewed for early admission to the \_\_\_ kindergarten \_\_\_ first grade.

I will have \_\_\_\_\_ evaluated at my expense in the following areas:

- 9. Cognitive (intelligence);
- 10. Affective (social/emotional);
- 11. Physical.

I understand the test scores must equal or surpass the norms for five-year, five-months, in the case for early entrance into kindergarten, or six-year, five-month age level, in the case for early entrance to first grade, in all areas of assessment by August 15 unless timeline is waived by the superintendent. I will receive written information from the district concerning my request within three weeks of providing them with the test scores.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date