

**Nestucca Valley
School District 101J**

Code: **IGDG**
Adopted: 10/10/94
Readopted: 4/11/11
Orig. Code(s): IGDG

Student Activity Funds

Student activity funds and other fee or cash collections shall be examined annually by a local Board approved, independent accountant.

The student activity fund shall be defined as that fund which includes all monies raised or collected by and/or for school approved student groups, excluding those monies budgeted in the general fund.

Student activity funds shall be administered by:

1. The principal and the person in charge of the student activities program shall be responsible for administration of the building student activity fund;
2. The student treasurer of the school recognized student government organization may have the opportunity to serve as a representative of that organization in partial administration of the building student activities fund.

All student activity fund monies shall be receipted and deposited according to district policy and acceptable accounting procedures and approved by the administrator.

All student activity fund expenditures must be approved by at least the building principal and the person in charge of the student activities program as follows:

1. All expenditures from the general account of the student activities fund must also be approved by the school recognized student government organization;
2. All expenditures from specific accounts in the student activity fund related to other school recognized student groups must be approved by the members of that organization and their staff advisor.

Student activities fund monies shall be collected and expended for the purpose of supporting the local school's cocurricular activities program as follows:

1. Cocurricular activities are comprised of the group of school-sponsored activities, under the guidance or supervision of qualified adults, designed to provide opportunities for students to participate in such experiences on an individual basis, in small groups or in large groups for purposes such as motivation, enjoyment and/or improvement of skills;
2. Participation is usually not required and school credit usually not be given for cocurricular activities;

3. Monies collected by each class will follow that class until they graduate. Any monies left over will stay in the student fund for use by the students.

END OF POLICY

Legal Reference(s):

[ORS 294.305 - 294.565](#)

[ORS 328.441 - 328.470](#)

[OAR 581-022-1660\(2\)](#)