

**Nestucca Valley
School District 101J**

Code: **IFCA-AR**
Revised/Reviewed: Unknown; 4/11/11
Orig. Code(s): IFCA-AR

21st Century Schools Site Councils

Composition of the Site Council

1. Identification of Site Council Positions

Each school site council shall have an organizational structure which identifies each site council membership position by the group being represented by the individual member filling that position. At a minimum, the site council will include a representative or representatives from all groups whose participation is required by law.

2. Required Site Council Positions

Each of the following groups shall be represented on the site council through dedicated site council positions:

- a. Principal (or designee);
- b. Teachers working in the school;
- c. Classified Employees working in the school;
- d. Parents or Guardians of students attending the school.

3. Optional Site Council Positions

The site council may include additional representatives from other groups such as:

- a. The Board;
- b. The business community;
- c. Patrons who do not have children attending the school; and
- d. Students.

4. Limitations/Requirements for the Number of Representatives From a Group

- a. No more than one-half of the members of the site council may be individuals representing teachers working in the school.
- b. No more than one-half of the members of the site council may be individuals representing parents or guardians of students attending the school.
- c. One site council member shall be the principal or the principal's designee.

5. Selection of Site Council Representatives

Site council members shall be elected or selected as follows:

a. Principal or principal's designee:

Selection Process: Appointment by the superintendent or Board.

b. Teachers working in the school:

Selection Process: The teachers' association shall be notified when a site council teacher representative vacancy exists, and the association shall conduct an election to select a teacher representative to fill that vacancy.

c. Classified employees working in the school:

Selection Process: The classified employees' association shall be notified when a site council classified employee representative vacancy exists, and the association shall conduct an election to select a classified employee representative to fill that vacancy.

d. Parents/Guardians with students attending the school:

Selection Process:

- (1) Each school shall identify one or more parents' organization's which represents parents or guardians of students attending that school.
- (2) When a association parent/guardians representative vacancy exists, the parents' organization(s) shall be notified of the vacancy. The school will also publicize the vacancy to the parents and guardians of students attending the school, and will assist the parents' organization(s) in gathering the names of candidates to fill the vacancy.
- (3) In a process open to all parents and guardians of students attending the school, the parents' organization(s) shall elect/select an individual to fill the vacancy. All parents and guardians with students attending the school shall be eligible to participate in the election/selection process.

e. The Board

Selection Process: When a site council Board representative vacancy exists, the superintendent shall be notified. The superintendent shall notify the Board of the vacancy, and the Board may take action to appoint a Board representative to the site council position.

f. All Other Optional Groups Represented on the Site Council

Selection Process: When a vacancy exists for any optional site council position except a Board representative, the site council shall appoint an individual to fill the vacant position.