

Nestucca Valley School District

Nestucca High School

34660 Parkway Drive ♦ Cloverdale, Oregon 97112 ♦ (503) 392-3194

Board of Director's Meeting

December 7, 2022

5:30pm- Executive Session

6:00 pm - Public Session

Join Zoom Meeting

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Meeting ID: 898 7531 8005

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AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING OF PUBLIC SESSION—High School Cafeteria—6:00 pm

1.1 Call to Order

1.2 Public Comment on Executive Session Topics

- Convene to Executive Session Pursuant to ORS 192.660(2)(f) To consider records exempt by law from public inspection

2.0 EXECUTIVE SESSION- High School Conference Room-5:30 pm

2.1 Pursuant to ORS 192.660 (2) (f)- Session To consider records exempt by law from public inspection.

Records review

2.2 Return to Public Session

3.0 OPENING OF PUBLIC SESSION—High School Cafeteria – at conclusion of Executive Session

3.1 Public Session Call To Order

3.2 Flag Salute

3.3 Attendance:

___ Linda Fielder, Board Vice-Chair

___ Joseph Boyd

___ Shane Stuart, Board Chair

___ Diane Boisa

___ Bill Hagerty

___ Misty Wharton, Superintendent

___ Ken Richwine, High School Principal

___ Megan Kellow, Special Programs Administrator

___ Chad Holloway, Administrator of Facilities and Alternative Education

___ Kristina Albin-K8 Director

Approval of Agenda –December 7, 2022

Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

4.0 COMMUNITY/SCHOOL PRESENTATIONS

Student Presentation

Student Investment Account-Annual Report Presentation- Superintendent Misty Wharton

5.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

6.0 CONSENT AGENDA—consolidated motion

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from November 9, 2022 (Attachment 6.1)

6.2 November 2022 Financial Report (Attachment 6.2)

6.3 Ratification of Employment (Attachment 6.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

7.0 ACTION /DISCUSSION

7.1 Recommendation: Approve- endorsement of working in good faith with county partners to create a Community Health Care Center that serves the NVSD students and community. (Attachment 7.1)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

8.0 INFORMATION/ DIRECTOR QUESTIONS

8.1 Admin Reports (Attachment 8.1)

8.2 Superintendent Evaluation

8.3 Board of Directors Report

9.0 FURTHER BUSINESS

10.0 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Board of Director's Meeting

Minutes – November 9, 2022

OPENING BUSINESS

Opening business was called to order by Board Chair Stuart at 5:45pm.

There were no public comments on Executive Session topics. The Board and Administration convened to the High School conference room for Executive Session at 5:46pm.

EXECUTIVE SESSION

Pursuant to ORS 192.660(2) (i)

To review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request and open hearing.

Discussion of the Superintendent's Annual Objectives and Evaluation Process.

The Board returned to Public Session at 6:07pm.

OPENING OF PUBLIC SESSION

The meeting was called to order by Board Chair Stuart at 6:07 pm. Board Chair Stuart led the Pledge of Allegiance.

Attendance:

X - Shane Stuart-Board Chair

X - Linda Fielder-Board Vice Chair

X - Bill Hagerty

X - Diane Boisa

X - Joseph Boyd-Not present

X - Misty Wharton, Superintendent

X - Ken Richwine, High School Principal

X - Chad Holloway, Administrator of Facilities and Alternative Education

X - Megan Kellow, Special Programs Administrator

X – Kristina Albin, K8 Director

Patrons, Students and Staff: Sharman Ensminger, Kassidee Streeter, Carissa Albin, Mckenzi Schiewe, Robin Richwine, Kevin Filosi, Meesha Filosi, Mary Bobak, Kim Seals, Bobbie Stirling, Melanie Merryman, Katy Wilson, Carolyn Hill, Chrissy Eichelberger, Cindy Marshall, Christy Compton, Dia Norris, Kathleen Serven, Keith Serven, Evan Serven, Jessica Elder, Tami Flinter, Brian Moore, Tevin Gianella, Amy Gianella, Melynda Gianella, Rachel Pettit, Madlen Silkwood, Irene Barajas, Alex Croke, Christal Winesburgh, Mary Hurliman, Seth Belsey, Natasha Durgan, Jackie Martinez, Lindsay Merritt, Greg Price, Heidi Schultz, Aimee Trute, John Sousa, Ahndrea Sousa, Henry Sousa, Reese Sousa, Zac Brown, Heather Brown, Pierce Trent, Matt Kottre, Tera VanDyke, Moria Belsey

Approval of Agenda – November 9, 2022

MOTION: Diane Boisa 2nd: Linda Fielder AYES: 4 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

Student body president, Bronson Gaine, was unable to attend the meeting.

Superintendent Wharton thanked everyone for coming and thanked Sandy Porter for putting on such a nice dinner. Introductions were made between the Board and staff. Everyone shared how long they have been with the district and a little bit about themselves.

Board Chair Stuart thanked all the staff for all their support during distance learning and all the other changes that occurred.

Superintendent Wharton pointed out the handout in the board packet on Oregon Department of Education Integrated Guidance. This process will collect feedback from parents, staff and community members on a variety of topics, she said. There will be surveys to gather data that are scripted by the state. Mrs. Wharton said we will be given a liaison to help look at data and create a plan going forward. The plan will then be presented to the state for implementation in the next school year.

PUBLIC COMMENT

There were no requests for public comment.

CONSENT AGENDA – consolidated motion

- Board Minutes from October 12, 2022
- October 2022 Financial Report
- Ratification of Employment
- Financial Quarterly Statement of Assurance

MOTION: Linda Fielder 2nd: Diane Boisa AYES: 4 NOES: 0 ABSTAIN: 0

ACTION /DISCUSSION

No Actions at this time.

INFORMATION / DIRECTOR QUESTIONS

All administrative reports included in board packet. There were no further questions for the Board or administration.

Mr. Stuart shared that he enjoyed us hosting a state playoff game against Umatilla. Mrs. Wharton said the Superintendent from Umatilla shared that her kids had never been to the beach before and they were very excited to be there!

Nestucca High School football team, volleyball team and one cross country runner, all went to state this fall.

Ms. Boisa commented that she really enjoyed the music production at the High School last night.

Mrs. Wharton shared that Walt will work with the Board again, for her evaluation as Superintendent, in January.

Superintendent Wharton said that she will need a Board member or two, to help with the classified negotiations coming up. Diane Boisa said that she would be willing to do it again. Mrs. Wharton thanked her for volunteering.

Mrs. Wharton shared that the OSBA annual conference is this weekend.

Mr. Richwine commented on the MAP testing they did for the first time. Some of the staff members were trained on the process. When they realized how long it would pull kids from certain classes, they ended up creating a schedule that allowed kids to get tested by more people and miss less of certain classes, he said. The teachers who had not been trained, got a quick training and all staff really stepped up and did an amazing job to get this accomplished, he said.

FURTHER BUSINESS

There was no further business.

ADJOURNMENT

Board Chair Stuart adjourned the meeting at 6:35 pm.

**Nestucca Valley School District
Financial Report
2022-2023**

For Period Ending November 30, 2022

General Fund - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
1111 Current Taxes	\$ 6,570,000	\$ 4,464,079	\$ -	\$ (2,105,921)
1112 Prior Taxes	150,000	46,221	-	(103,779)
1190 Interest on Taxes	1,000	-	-	(1,000)
1510 Interest	15,000	4,893	-	(10,107)
1790 Extra Curricular Activities	-	586	-	586
1920 Contributions & Donations	5,000	9,850	-	4,850
1960 Recovery of Expenditures	20,000	3,467	-	(16,533)
1990 Miscellaneous Revenue	25,000	3,020	-	(21,980)
1991 E-Rate Reimbursement	-	18,128	-	18,128
Total Local Revenue	6,786,000	4,550,244	-	(2,235,756)
2101 County School Fund	500,000	-	-	(500,000)
2199 Other Intermediate Sources	-	491	-	491
Total Intermediate Revenue	500,000	491	-	(499,509)
3103 Common School Fund	45,000	-	-	(45,000)
3104 State Timber Revenue	565,000	105,974	-	(459,026)
3199 Unrestricted Revenue	30,000	-	-	(30,000)
Total State Revenue	640,000	105,974	-	(534,026)
5400 Beginning Fund Balance *	2,300,000	1,841,494	-	(458,506)
Total Other Sources	2,300,000	1,841,494	-	(458,506)
Total Revenues	\$ 10,226,000	\$ 6,498,203	\$ -	\$ (3,727,797)
Expenditures:				
100 - Salaries	\$ 3,863,311	\$ 1,267,010	\$ 2,626,248	\$ (29,947)
200 - Benefits	2,533,824	765,353	1,726,507	41,964
300 - Purchased Services	886,465	207,255	285,600	393,610
400 - Supplies & Materials	384,000	204,989	156,198	22,813
600 - Other Objects	518,400	371,864	19,865	126,671
700 - Transfers	1,420,000	550,000	870,000	-
800 - Operating Contingency	320,000	-	-	320,000
800 - Unappropriated EFB	300,000	-	-	300,000
Total Expenditures	\$ 10,226,000	\$ 3,366,471	\$ 5,685,450	\$ 1,174,079

*Pending audit completion

**Nestucca Valley School District
Financial Report
2022-2023**

For Period Ending November 30, 2022

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
Local Revenue	\$ 460,000	\$ 106,212	\$ -	\$ (353,788)
State Revenue	1,982,500	377,024	-	(1,605,476)
Federal Revenue	1,387,500	133,424	-	(1,254,076)
Interfund Transfers	370,000	-	-	(370,000)
Beginning Fund Balance *	500,000	372,041	-	(127,959)
Total Revenues	\$ 4,700,000	\$ 988,701	\$ -	\$ (3,711,299)
Expenditures:				
100 - Salaries	\$ 1,215,699	\$ 456,527	\$ 734,339	\$ 24,833
200 - Benefits	845,619	265,988	484,465	95,166
300 - Purchased Services	577,944	46,799	42,325	488,820
400 - Supplies & Materials	905,738	132,353	186,468	586,917
500 & 600 - Capital & Other Objects	425,000	79,603	16,688	328,709
700 - Transits	730,000	63,565	284,835	381,600
Total Expenditures	\$ 4,700,000	\$ 1,044,835	\$ 1,749,120	\$ 1,906,045

*Pending audit completion

**Nestucca Valley School District
Financial Report
2022-2023**

For Period Ending November 30, 2022

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 6,786,000	\$ 4,550,244	\$ -	32.95%	\$ (2,235,756)
Intermediate Revenue	500,000	491	-	99.90%	(499,509)
State Revenue	640,000	105,974	-	83.44%	(534,026)
Beginning Fund Balance *	2,300,000	1,841,494	-	19.94%	(458,506)
Total Revenues	\$ 10,226,000	\$ 6,498,203	\$ -	36.45%	\$ (3,727,797)

Expenditures:					
1000- Instruction	\$ 4,114,969	\$ 1,075,987	\$ 2,728,728	7.54%	\$ 310,254
2000- Support Services	3,953,631	1,683,503	2,076,748	4.89%	193,380
5100- Debt Service	117,400	56,981	9,974	42.97%	50,445
5200- Transfers	1,420,000	550,000	870,000	0.00%	-
6100- Operating Contingency	320,000	-	-	100.00%	320,000
7000- Unappropriated EFB	300,000	-	-	100.00%	300,000
Total Expenditures	\$ 10,226,000	\$ 3,366,471	\$ 5,685,450	11.48%	\$ 1,174,079

*Pending audit completion

For Period Ending November 30, 2022

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 460,000	\$ 106,212	\$ -	76.91%	\$ (353,788)
State Revenue	1,982,500	377,024	-	80.98%	(1,605,476)
Federal Revenue	1,387,500	133,424	-	90.38%	(1,254,076)
Interfund Transfers	370,000	-	-	100.00%	(370,000)
Beginning Fund Balance *	500,000	372,041	-	25.59%	(127,959)
Total Revenues	\$ 4,700,000	\$ 988,701	\$ -	78.96%	\$ (3,711,299)

Expenditures:					
1000- Instruction	\$ 1,696,771	\$ 437,124	\$ 640,035	36.52%	\$ 619,612
2000- Support Services	1,089,788	248,806	375,856	42.68%	465,126
3000- Community Services	1,183,441	295,339	448,396	37.15%	439,706
5300- Transits	730,000	63,565	284,835	0.00%	381,600
Total Expenditures	\$ 4,700,000	\$ 1,044,834	\$ 1,749,122	40.55%	\$ 1,906,044

*Pending audit completion

Ratification of Employment

Name	Site	Position	Action	Salary	Effective
Pamela Zacher	ELC	Instructional Assistant	Resigned	0.85 FTE @ \$15.24/hr	11/29/2022
Mandy Beaumont	ELC	Instructional Assistant	Hired	0.85FTE @ \$15.63/hr	11/30/2022
Raven Richardson	K8	Custodian	Resigned	1.0 FTE @ \$17.66/hr	12/2/2022

School Health Planning Committee Report

Findings

- Low access to Health Care
- Low access to Mental Health Care
- Low access to Primary/ Preventative Care
- Low access to Dental Care

Barriers

- Cost
- Schedule
- Uncomfortable/Fearful
- Missing School
- Missing Work
- Hours are Inconvenient
- Challenges with Transportation

Outcome

- School Based Health Care Center for Students Only Unsustainable
- Community Health Care Center for Students/Community Sustainable with Partners
 - NVSD
 - Adventist Health - Tillamook
 - Tillamook County Health Department
 - Tillamook Family Counseling Center
- Goals for Clinic from NVSD Perspective
 - Serves All Students Regardless Of:
 - Ability to pay
 - Student Identity
 - Address Student Health Care Needs
 - Takes Advantage of Synergies of Partnership
 - Sustainable
 - Healthy Student, Families, Staff

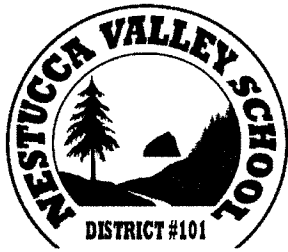
Process

- Report to DHS Due 12/31/2022
 - Second Stage Planning \$60,000
- Committee of Partners Planning for Health Center
 - Meeting Regularly and Agreed to Cooperate in Good Faith
- Will Return to Board When and If Get to Phase of Contract
 - Periodic Reporting Before Contracting Phase
- Goal Open Community Clinic by January 3, 2024

Resolution

- Board resolution endorsing working in good faith with Partners to create a Community Health Care Center that serves NVSD students and community subject to board approval.

8.1



NESTUCCA VALLEY SCHOOL DISTRICT

P.O. Box 99, Cloverdale, Or. 97112 503-392-3194
*Inspiring individual excellence, instilling diligence,
and initiating life-long learning.*

Misty Wharton
Superintendent
Megan Kellow
Special Programs Administrator
Kim Seals
Fiscal Admin. Assist.
Ursula McVittie
Human Resources Specialist
Sarah Lewis
Executive Assistant
Board of Directors Secretary

NESTUCCA VALLEY SCHOOL DISTRICT DECEMBER 7, 2022 REGULARLY SCHEDULED BOARD MEETING

ENROLLMENT-is staying pretty steady in the 540 range

STAFF AND STUDENT ILLNESS- Our district, like most of the nation, has been hit hard by COVID 19 and flu. Many staff and students have been absent the last few weeks, and winter break will be a good time to allow everyone to work on getting healthy.

END OF THE FIRST TRIMESTER- Has occurred and grades will be going out to parents this week.

INTEGRATED GUIDANCE-Working with our consultant and NWRESA we have started to engage different groups of our community with questions about the school district. The high school staff has conducted empathy interviews with all 9th graders and we have generated three different surveys that will go out next week. During the middle of January we will have all data collected and will launch into the preparation of the plan based upon the feedback we receive. This will come before the board of directors during the March 2023 board meeting.

WINTER BREAK- Begins for the district on December 16, 2022 and school resumes on January 3 2023.

NEXT MEETING WILL BE JANUARY 11 2023 AT 6:00PM IN THE HIGH SCHOOL CAFETERIA

Board Report
12/7/2022

Since the last meeting we have had security cameras install at the HS. These cameras give us a better view of the new field and track and of the grand stands. There was also a major cleaning accomplished at the Nestucca Valley Early Learning Center. In other facilities work the maintenance crew graveled behind the baseball and softball backstops. This will help with the mud and make the space more usable.

We met with NVASI to discuss construction of dugouts and home run fences on the Varsity Softball and baseball Fields.

I am glad to report the improvements to the storm system at the K8 seems to be functioning well.

Misty and I had a meeting with TORTA to discuss the HS to K8 trail. We also discussed the Nestucca K8 Skill Park and received a nice rendering from Josh Venti.

The work with the DLCD in producing the Natural Hazard Mitigation Plan is coming close to completion. A draft of the new NHMP was circulated last week and should be finalized shortly.

We had our first two meeting with our potential health care partners, Adventist Health - Tillamook, Tillamook County Public Health, and Tillamook Family Counseling Center. These meeting were productive and promising.

Finally, I had the opportunity along with Misty to present at the OSBA annual convention in Portland regarding our K8 project. This was a great experience.

Chad C. Holloway
Administrator of Facilities and Alternative Education
Nestucca Valley School District #101

NOTES FROM NESTUCCA HIGH SCHOOL

December 7, 2022

Recent Activities:

- The Fall Play was very enjoyable. The kids that were involved performed very well, and are ones that you usually don't see get involved in activities, so it encouraged me to see them be so enthused with something. It was an audience interactive play, which was also a surprise and entertaining. If you didn't see it, you missed out...but the spring musical is just around the corner.
- Winter sports have started their preseason activities, so be sure to check the website for upcoming basketball games and wrestling matches to come watch...as well as the cheerleaders at each of those events.
- Our first trimester just ended. Report cards will go home tomorrow
- The Sophomores held the Sadie Hawkins Bash last Saturday, which seemed to be very enjoyable for all of them. It is very nice to see kids just having innocent fun again.
- Our commons is all decorated for Christmas; there is no denying that our students don't get into the holiday spirit!
- One part of each of our grade's Advisory requirements is community service. Our students have been doing everything from coat drives to decorating downtown Cloverdale for Christmas to holding a Christmas movie night to doing a Quarter drive and blanket drive for Tillamook K9 Rescue. It is really great to see the kids work hard for something else than themselves.

Upcoming Activities:

- We have started a Discovery class for Freshman. I have wanted to start this class for a couple of years now. Dammes Hoogendijk will be leading this class, and it works with students on learning positive social-emotional skills necessary to be successful in school and in life after high school. It teaches them how to be a successful student and how to communicate and understand each other. I am hoping this will be a huge help with our students moving forward.
- We will have our Holly Jolly Days again, starting on December 12th with dress up days each day and an assembly held on Friday, with a battling lip-synch/dance contest.