

Nestucca Valley School District

Nestucca K 8

36925 HWY 101 S ♦ Cloverdale, Oregon 97112 ♦ (503) 392-3194

Board of Director's Meeting

PUBLIC PARTICIPATION THROUGH ZOOM

January 19, 2022

5:00 pm – Executive Session

6:30 pm - Public Session-VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/83230675589?pwd=clNoeHdJb3pqSud4bDIUWUR4MzM3QT09>

Dial by your location

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Meeting ID: 832 3067 5589

Passcode: 090466

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING BUSINESS—K8 Library—5:00 pm

1.1 Call to Order

1.2 Public Comment on Executive Session Topics

1.3 Convene to Executive Session Pursuant to:

(ORS 192.660(2)(i)) To review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

(ORS 192.660(2)(f)): To consider records exempt by law from public inspection.

2.0 EXECUTIVE SESSION- Board Conference Room

2.1 Pursuant to ORS 192.660 (2) (i)

To review and evaluate the employment related performance of the chief executive officer of any public body, a public office, employee or staff member who does not request an open hearing.

2.2 Pursuant to (ORS 192.660(2)(f):

To consider records exempt by law from public inspection.

2.3 Return to Public Session

3.0 OPENING OF PUBLIC SESSION—VIA ZOOM FOR PUBLIC—6:30 pm

3.1 Public Session Call To Order

3.2 Flag Salute

3.3 Attendance:

___ Linda Fielder

___ Bill Hagerty, Board Vice Chair

___ Annis Leslie

___ Diane Boisa

___ Shane Stuart

___ Misty Wharton, Superintendent

___ Ken Richwine, High School Principal

___ Chad Holloway, Administrator of Facilities and Alternative Education

___ Megan Kellow, Special Programs Administrator

___ Diane Wilkinson, Nestucca Valley Early Learning Center Director

Approval of Agenda –January 19, 2021

Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

4.0 COMMUNITY/SCHOOL PRESENTATIONS

Student Presentation

5.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

6.0 CONSENT AGENDA—consolidated motion

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

6.1 Board Minutes from December 8, 2021 (Attachment 6.1)

6.2 December 2021 Financial Report (Attachment 6.2)

6.3 Ratification of Employment (Attachment 6.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

7.0 ACTION /DISCUSSION

7.1 Recommendation: Approve- Appointment of the NVSD Board of Directors President

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

7.2 Recommendation: Approve- Appointment of the NVSD Board of Directors Vice President

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

7.3 Recommendation: Approve- Nestucca Valley School District Budget Calendar for the 2022/23SY (Attachment 7.3)

Explanatory Statement: Annual budget meetings

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

8.0 INFORMATION/ DIRECTOR QUESTIONS

- 8.1 Admin Reports (Attachment 8.1)
- 8.2 Bond update
- 8.3 Creation of CTE Foundation- Chad Holloway
- 8.4 Board of Directors Update
- 8.5 Board Governance Protocols
- 8.6 Board Member Appreciation Month

9.0 FURTHER BUSINESS

10.0 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Board of Director's Meeting

Minutes-December 8, 2021

OPENING BUSINESS

Opening business called to order by Vice Board Chair Hagerty at 6:00 p.m.

There were no requests for Public Comment on the Executive Session topics.

Convene to Executive Session Pursuant to ORS 192.660: Executive Session topics pursuant to ORS 192.660(2)(i)

EXECUTIVE SESSION

The Board moved to Executive Session in the K8 computer lab.

OPENING OF PUBLIC SESSION

The Public Session was called to order by Vice Board Chair Hagerty at 6:30 pm. Vice Board Chair Hagerty led the Pledge of Allegiance.

Attendance:

X - Annis Leslie

X - Shane Stuart

X - Diane Boisa

X - Bill Hagerty, Vice Board Chair

X - Misty Wharton, Superintendent

X - Ken Richwine, High School Principal

X - Megan Kellow, Special Programs Administrator - **Zoom**

X - Chad Holloway, District Facilities and Alternative Education Administrator

X - Diane Wilkinson, Early Learning Center Director - **Zoom**

Patrons, Students and Staff: Sherry Hartford, Doug Keller, Linda Fielder, Daniel DiCrispino, Amy Gianella, Raquel Hays, Justin Hartford, Lauren Stuart, Jill Wilkinson, Melanie Merryman, Heather Brwon, Mark, Brad Turano, 503-812-6581, Andre Schellhaas, Kristina Albin, Colin Stapp, Ahndrea Sousa, Keith Serven, Kathleen Serven, Lori Baker, Sydney Leja, Nancy Gardner, Mark Cavatoda, Kim Cavatoda, Danny Maddox, Tracy J., Robin Rich

Approval of Agenda – December 8, 2021

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 4 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

Danny, a student at Nestucca High school, shared with everyone that the student body is doing very well. Danny stated that on November 19th they had their Homecoming dance and were able to raise quite a bit of money. He shared that the students have decorated the commons and it looks very good. Danny also shared that next week is spirit week and the students are looking forward to that. He stated that in January the student body is planning on a formal dance that will be “under the sea” themed.

SPECIAL REPORTS

Brad Turano, from Pauly, Rogers and Co., P.C., shared with the Board and community Nestucca Valley School District’s audit for the 2020-2021 school year.

Mr. Turano went over the purpose of the audit. The audit was conducted using sampling, inquiries and analytical work to opine on the fair presentation of the basic financial statements and compliance with:

- generally accepted accounting principles and auditing standards
- the Oregon Municipal Audit Law and the related administrative rules
- federal, state and other agency rules and regulations related to expenditures of federal awards

Mr. Turano shared the results of the audit, which he added looked good. The results of the audit were as follows:

1. Audit opinion letter – an unmodified opinion on the basic financial statements has been issued. This means we have given a “clean” opinion with no reservations.
2. State minimum standards – We found no exceptions or issues requiring comment, except as noted on pg. 54 of the financial report.
3. Management letter – No separate management letter was issued.
4. Federal Awards – We found no issues of non-compliance and no questioned costs. We have responsibility to review these programs and give our opinion on the schedule of expenditures of federal awards, and tests of the internal control system, compliance with laws and regulations, and general and specific requirements mandated by the various awards.

Lastly, Mr. Turano went over the best practices. He stated that they don’t expect people to be perfect but there were a couple findings to manage, both of which were not significant deficiencies. Best practices were as follows:

1. Fidelity Insurance Coverage

Cash balances exceed fidelity (employee honesty) insurance coverage of \$100,000. While this may be an appropriate level of coverage, we recommend each year that the Board determine if this is an acceptable level of risk based on the potential loss due to the coverage amount.

2. 403(b) Compliance Requirements

The Internal Revenue Service (IRS) has published 403(b) regulations providing guidance on several administrative compliance requirements. A third party has been contracted with to outsource compliance with these requirements. Noncompliance subjects the District to potential penalties and fines. Since the third party provider does not provide the District with a SSAE 18 service provider report or internal control report covering their operations, we recommend that the District monitor current practices to determine compliance with accountability requirements for the Section 403(b) plan and consider the sufficiency of documentation received from the third party vendor to reduce the District's risks in this area. The District should also consider being named as an additional insured on the vendor's insurance policies.

Overall, Mr. Turano said it was a very clean audit. He said it is exactly what you would want to see in a financial audit.

Diane Boisa asked Superintendent Wharton if they will be doing anything about the two best practices? Ms. Wharton said yes, they will be addressing both recommendations. Ms. Wharton thanked Mr. Turano and the rest of the staff at Pauly, Rogers and Co., for all their hard work.

PUBLIC COMMENT

Vice Board Chair Hagerty offered public comment for anyone who would like to speak. There were no requests for comment at this time.

CONSENT AGENDA—consolidated motion

- Board Minutes from the November 10, 2021 Board Meeting
- November 2021 Financial Report
- Ratification of Employment

MOTION: Annis Leslie 2nd: Shane Stuart AYES:4 NOES: 0 ABSTAIN: 0

ACTION DISCUSSION

- **Recommendation**: Approve appointment of new Board member.

Vice Board Chair Hagerty thanks all applicants for applying for the open Board position. He added they were all good candidates. Mr. Hagerty shares that the Board has chosen Linda Fielder as the newly appointed Board member.

MOTION: Annis Leslie 2nd: Shane Stuart **AYES: 4 NOES: 0 ABSTAIN: 0**

At 6:42 pm, Vice Board Chair Hagerty reads the oath of office as Linda Fielder repeats, becoming the next Board member. The Board congratulates Linda and she thanks the Board for their nomination.

- **Recommendation**: Approve the pursuit of an Oregon Health Authority grant that provides for the one year planning process for identifying the needs of a School Based Health Center and subsequently provides funds for establishing an SBHC.

Mr. Holloway and a variety of community stakeholders have been in the planning process and working to prepare a grant application. Mr. Holloways states that the part of the grant would be \$30,000 and if accepted, the second part of the grant would be \$60,000.

Mr. Holloway said that he has been talking to the Health Department, Adventist Health and Tillamook Family Counseling, all of which are very excited about a possible School Based Health Center. All agree there is a need for good, accessible health care. He states it will be a long process.

Mr. Holloway states that they have recently gone to look at a School Based Health Clinic in Neahkahnie and that they average seeing six students each day.

Mr. Stuart asked where they would put the clinic? Ms. Wharton replied that it would fit on the K8 campus and that they really only need 200 square feet or less.

Mr. Keller asked if the clinic would see kids and give out pills without parental consent? Ms. Wharton replied that due to this being at very early stages of planning, she could not answer that question.

MOTION: Shane Stuart 2nd Diane Boisa **AYES:5 NOES: 0 ABSTAIN: 0**

- **Recommendation**: Approve – Adopt amendments to policy ACB and ACBR

Ms. Wharton shared that this update is a result of changes made by the Oregon Legislature and the Oregon State Board of Education over the past several months. The House Bill 2697 (2021) takes effect on January 1, 2022. OSBA has encouraged Boards to delete current versions and replace the policy and AR with these new versions prior to that date. Ms. Wharton explains that we have had this as a pre-existing policy.

Diane Boisa adds that she does not like that it was such short notice.

MOTION: Annis Leslie 2nd Shane Stuart **AYES: 5 NOES: 0 ABSTAIN: 0**

- **Recommendation:** Approve – The pursuit of an establishing 501C3, Nestucca Career Technical Education Foundation.

This would grant the administrative team the ability to enter into our next phase of providing advanced experiences for our students in the trades. This would allow for eligibility for grants at the Beaver campus.

MOTION: Shane Stuart 2nd Diane Boisa **AYES: 5 NOES: 0 ABSTAIN: 0**

- **Recommendation:** Approve – The construction of a new artificial turf Football field and eight lane track, by contracting with Field Turf/Tarkett with a 2.4 million budget.

Field Turf/Tarkett is part of the state of Oregon cooperative procurement process. Our current track and field are in need of repair/replacement to meet OSAA's changing safety guidelines for concussions. Ms. Wharton explained that the High School would be moving from a six lane track to an eight lane track. In regards to turf fields, Ms. Wharton shares that it will be costly up front but will be much cheaper in the long run to maintain. This is the same company that completed the fields at the K8 campus. Ms. Wharton said this came in at a 2.4 million estimate and that these are not bonded funds. They will need to commit to the company to reserve their time slot for the work. With an eight lane track she explained, they would have the ability to host district meets.

MOTION: Shane Stuart 2nd Annis Leslie **AYES: 5 NOES: 0 ABSTAIN: 0**

- **Recommendation:** Approve – Reschedule the January Board of Directors meeting to Wednesday January 19th, at 6:30 pm, with at work session to begin at 5:00 pm.

This change in dates is to accommodate the facilitation of the superintendent evaluation.

MOTION: Diane Boisa 2nd Linda Fielder **AYES: 5 NOES: 0 ABSTAIN: 0**

INFORMATION/DIRECTOR QUESTIONS

Superintendent Wharton thanked Steve Parks, parents, students and staff, for the wonderful way they handled the bus accident that occurred on November 19th, 2021.

Ms. Wharton said the school's mitigation practices are working. Recent positive cases seem to be from outside of school related gatherings. She said it is possible that we will be able to move away from CDL after the holidays, if the numbers are staying down.

Ms. Wharton shared, this Friday the Health Department will hold another vaccine clinic in the small gym.

Ms. Wharton explained to facilitate her evaluation as Superintendent, the Board of Director's meeting and her evaluation will be rescheduled for January 19th.

One of the Board members and herself will go over Board Governance protocols with Linda to get familiar with the systems.

In the future, Ms. Wharton said the Board meetings will always have a Zoom option and anyone who attends in person, will wear a mask. It is policy as a school district to wear a mask. If someone shows up to a Board meeting and refuses to wear a mask she explained, they will close the meeting.

Diane Boisa asked how long do they anticipate having to wear masks? Ms. Wharton answered at least through March.

Vice Board Chair Hagerty thanks the administrative team and all the staff for all they do.

FURTHER BUSINESS

With no further business, Vice Board Chair Hagerty adjourned the meeting at 7:05 p.m.

6.2

**Nestucca Valley School District
Financial Report
2021-22**

For Period Ending December 31, 2021

General Fund - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
1111 Current Taxes	\$ 6,300,000	\$ 5,920,469	\$ -	\$ (379,531)
1112 Prior Taxes	150,000	72,964	-	(77,036)
1114 PILOT	-	1,990	-	1,990
1190 Interest on Taxes	2,000	309	-	(1,691)
1411 Transportation Fees/Other	-	-	-	-
1510 Interest	30,000	6,323	-	(23,677)
1790 Extra Curricular Activities	-	150	-	150
1920 Contributions & Donations	5,000	2,733	-	(2,267)
1940 Services Provided To Others	-	-	-	-
1960 Recovery of Expenditures	15,000	10,090	-	(4,910)
1990 Miscellaneous Revenue	25,000	53,504	-	28,504
1991 E-Rate Reimbursement	-	-	-	-
Total Local Revenue	6,527,000	6,068,532	-	(458,468)
2101 County School Fund	500,000	-	-	(500,000)
2199 Other Intermediate Sources	-	1,597	-	1,597
Total Intermediate Revenue	500,000	1,597	-	(498,403)
3103 Common School Fund	45,000	-	-	(45,000)
3104 State Timber Revenue	565,000	129,268	-	(435,732)
3199 Unrestricted Revenue	30,000	-	-	(30,000)
3299 Other Restricted Grants in Aid	-	-	-	-
Total State Revenue	640,000	129,268	-	(510,732)
4300/4500 Federal Revenue	-	-	-	-
Total Federal Revenue	-	-	-	-
5400 Beginning Fund Balance	3,690,000	3,927,955	-	237,955
Total Other Sources	3,690,000	3,927,955	-	237,955
Total Revenues	\$ 11,357,000	\$ 10,127,352	\$ -	\$ (1,229,648)
Expenditures:				
100 - Salaries	\$ 3,764,824	\$ 1,441,334	\$ 2,132,362	\$ 191,128
200 - Benefits	2,651,943	892,149	1,421,464	338,330
300 - Purchased Services	754,213	211,118	272,448	270,647
400 - Supplies & Materials	363,918	161,315	146,847	55,756
500 - Capital Outlay	-	7,196	20,339	(27,535)
600 - Other Objects	262,102	431,397	11,495	(180,790)
700 - Transfers	2,195,000	2,007,321	187,679	-
800 - Operating Contingency	600,000	-	-	600,000
800 - Unappropriated EFB	765,000	-	-	765,000
Total Expenditures	\$ 11,357,000	\$ 5,151,830	\$ 4,192,634	\$ 2,012,536

**Nestucca Valley School District
Financial Report
2021-22**

For Period Ending December 31, 2021

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
Local Revenue	\$ 470,000	\$ (7,168)	\$ -	\$ (477,168)
State Revenue	1,756,000	271,213	-	(1,484,787)
Federal Revenue	1,404,375	265,712	-	(1,138,663)
Interfund Transfers	595,000	407,321	187,679	-
Beginning Fund Balance	325,000	626,772	-	301,772
Total Revenues	\$ 4,550,375	\$ 1,563,860	\$ 187,679	\$ (2,798,846)
Expenditures:				
100 - Salaries	\$ 1,076,634	\$ 570,840	\$ 724,532	\$ (218,738)
200 - Benefits	803,241	340,099	508,921	(45,779)
300 - Purchased Services	500,525	112,462	34,617	353,446
400 - Supplies & Materials	1,064,975	268,259	270,404	526,312
500 & 600 - Capital & Other Objects	375,000	150,421	7,927	216,652
700 - Transits	730,000	194,140	375,060	160,800
Total Expenditures	\$ 4,550,375	\$ 1,636,221	\$ 1,921,461	\$ 992,693

**Nestucca Valley School District
Financial Report
2021-22**

For Period Ending December 31, 2021

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 6,527,000	\$ 6,068,532	\$ -	7.02%	\$ (458,468)
Intermediate Revenue	500,000	1,597	-	99.68%	(498,403)
State Revenue	640,000	129,268	-	79.80%	(510,732)
Beginning Fund Balance	3,690,000	3,927,955	-	-6.45%	237,955
Total Revenues	\$ 11,357,000	\$ 10,127,352	\$ -	10.83%	\$ (1,229,648)
Expenditures:					
1000- Instruction	\$ 4,171,657	\$ 1,378,781	\$ 2,295,587	11.92%	\$ 497,289
2000- Support Services	3,557,741	1,704,246	1,704,302	4.19%	149,193
5100- Debt Service	67,802	61,482	5,066	1.56%	1,054
5200- Transfers	2,195,000	2,007,321	187,679	0.00%	-
6100- Operating Contingency	600,000	-	-	100.00%	600,000
7000- Unappropriated EFB	765,000	-	-	100.00%	765,000
Total Expenditures	\$ 11,357,000	\$ 5,151,830	\$ 4,192,634	17.72%	\$ 2,012,536

For Period Ending December 31, 2021

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 470,000	\$ (7,168)	\$ -	101.53%	\$ (477,168)
State Revenue	1,756,000	271,213	-	84.56%	(1,484,787)
Federal Revenue	1,404,375	265,712	-	81.08%	(1,138,663)
Interfund Transfers	595,000	407,321	187,679	0.00%	-
Beginning Fund Balance	325,000	626,772	-	-92.85%	301,772
Total Revenues	\$ 4,550,375	\$ 1,563,850	\$ 187,679	61.51%	\$ (2,798,846)
Expenditures:					
1000- Instruction	\$ 1,174,856	\$ 628,035	\$ 654,253	-9.14%	\$ (107,432)
2000- Support Services	1,496,664	445,028	305,532	49.85%	746,104
3000- Community Services	1,148,855	369,018	586,616	16.82%	193,221
5300- Transits	730,000	194,140	375,060	0.00%	160,800
Total Expenditures	\$ 4,550,375	\$ 1,636,221	\$ 1,921,461	21.82%	\$ 992,693

7.3

Nestucca Valley School District

2022-23 Budget Calendar

Wednesday, January 19, 2022	REGULAR BOARD MEETING Approve Budget Calendar
Wednesday, March 16, 2022	Publish first notice of Budget Committee Meeting (ORS.294.426)
Wednesday, March 30, 2022	Publish second notice of Budget Committee Meeting
Wednesday, April 13, 2022	First Meeting of Budget Committee Receive Budget Message(ORS 294.403)
Wednesday, April 20, 2022	Second Meeting of Budget Committee (if needed)
Wednesday, May 18, 2022	Publish Notice of Budget Hearing (ORS 294.448)
Wednesday, June 8, 2022	Budget Hearing & Adoption Public Meeting on 2022-23 Budget (ORS 294.453). REGULAR BOARD MEETING Enact Resolutions adopting 2022-23 Budget, making the appropriations, declaring the permanent tax rate to be imposed and categorizing taxes (ORS 294.456).
Friday, July 8, 2022	<ul style="list-style-type: none"> • Certify Taxes – Submit Form ED-50 to County Assessors for FY 2022-23 (ORS 294.458). • Submit budget document to ODE
Thursday, August 11, 2022	Upload “electronic” budget to ODE.
Friday, September 22, 2022	Submit copy of budget document to County Clerk.

NOTES FROM NESTUCCA HIGH SCHOOL

January 19, 2022

Recent Activities:

- Our winter athletes having been doing well. Our girls basketball team is ranked 18th in the state and played very well against the #1 team in the state (Faith Bible, who happens to be in our league) last week. We almost had them. It is really fun to watch this group of girls play together. I believe this is because we have enthusiastic, knowledgeable coaches who have worked with these girls from junior high up. These coaches, Tevin Gianella, Jeremy Strober and Josh Rist, have given an energy to the girls to play as a group.
- Brewed Awakenings is still going strong. They now have \$2 Tuesday on all Lattes. If any of you are around before or after school, you should swing by and give them a shot....get it, a shot?
- Holly Jolly Days happened right before Winter Break...it was a little disrupted with the Ice/Snow Day we had, but the kids always enjoy dressing up, no matter what the theme. It is great to see the students come together and pick out group or partner costumes...and it's only a little disruptive with all of the picture taking. However, this is normal. This is part of what school should be about, making memories and forming relationships, developing social skills, having discussions on what is appropriate to wear and what is not.
- The Bill Hagerty Tournament went off without a hitch, although we were missing the Godfather of the meet. We, unfortunately, ended up with a smaller tournament due to COVID. Two teams had to pull out because of outbreaks at their schools. Also, unfortunately, we had turned away 3 schools because we thought we were getting too big. But those that were there, were happy and everyone got back home safely.
- The Fall Play "Technical Difficulties" went off without a hitch. There were pretty small audiences both nights, but the actors didn't seem to mind and performed beautifully.
- We have a few new clubs at the school, Oceanography Club, Robotics Club and of course a study hall.

Upcoming Activities:

- We are still working on a few more clubs, as we want as many students involved in an activity as possible. Some students work, but so many just go home and do nothing. Those are the ones we want to get engaged, get them thinking about areas they are interested in.
- Trimester 2 will end on March 11th. The kids seem to be adjusting to this new schedule well. It's most of us old adults that keep getting confused, with the new bell schedules, term dates, etc.

Extra Notes

- Probably at the forefront of all of your minds is how is the high school doing in regard to COVID. We are doing pretty well. There have been a handful of students here and there, but for the most part, we have been able to continue normal routine. Right after Christmas break, we had several staff and students out, but they weren't all COVID related. It was just bad timing. The staff were all other health problems. We have limited our indoor sports spectators to only our athletes' families, and they must be masked. It is a tightrope. The high school kids need credits to graduate; they need social opportunities for their mental health, and many of them need adults to talk to because they don't have someone at home. We talk each week, and it's a tough decision, but so far, we are doing good.



Diane Wilkinson
Early Learning Program Director
P.O. Box 33 Cloverdale OR 97112
Ph 503-392-3194 x455

January 18, 2022

Our New Year's Resolutions include a focus on kindergarten readiness for our 4 year olds; creating spaces in the building that make sense for our work; and most importantly, staff wellness. We had our first recess on the new playground last week- speaking of spaces and wellness! The bark is down, structures are in, and now we just need the grass to repair itself after all of the equipment was on it. The district maintenance team has created a 'chute' from the classrooms directly to the play area. The new fencing on the north side of the building has created a large grassy play area for the students as well. We hope to have the front parking lot spruced up this spring, and will revisit our garden space once the temporary fencing is down.

We are still working with the NWRESD in the Early Literacy Network, adding a book study along with our K-2 teacher partners. I am also a part of the PK-8 Social Emotional Mental Health (SEMH) network, and our leadership team is building on practices that we can start here at the ELC, including a new curriculum called Character Strong. <https://characterstrong.com/> We are excited and grateful to be included in this important work.

The staff in this building continue to amaze me in their resilience and dedication to the students and families on their rosters. The addition of our bilingual instructional aide, (Nestucca alum) Jackie Romero has been a much needed connection to our Spanish speaking children and families. We hope to have custodial support in the near future, but the team has all pitched in to keep our building clean and safe every day.

I am starting my Capstone project for my studies, and am assisting a student and former ELC employee, Caitlin Kelley on hers as well. She is focusing on Food Roots and the work they do in our community. I am undecided on my subject still: Inclusive Classrooms (EI/ECSE in preschool) or focusing on the workforce in early learning. If you have ideas for me to research, send them over!

Happy New Year to you all. Your time and efforts are greatly appreciated by all of us here.

Thank you,
Diane Wilkinson

Special Programs Report-Kellow

January 19, 2022

Special Education:

1. Liz Kellow officially retired on 12/31 as our SPED Secretary (amongst many other roles). This month, I have been working closely with her replacement, Rebecca Rudd. It is a big job with many details, but Rebecca has been working very hard to learn everything that the job entails. We have all assured her that it takes more than 2 months to completely figure out special education! I applaud her positive attitude and her willingness to step up to support what needs to be done during this challenging time.

2. Staffing has been an issue for all school districts and our SPED department is no different. We have had to shift people around in order to make sure all student needs are met. I want to thank our staff's ability to be flexible, understanding and supportive of our students and fellow staff members.

3. We are currently in the SPED referral process for three students. Our school psychologist, Lesley Antcil, has been working diligently to catch up, as it was a challenge to test students during the '20-'21 school year. We are finally feeling current on testing and that has a lot to do with Lesley!

Federal Programs:

1. Federal funds have purchased some excellent curriculum and programs over the years. One of those programs is Imagine Learning. This started as a program targeted for ELL students, but we quickly realized that it also is greatly beneficial for students struggling to meet grade level literacy standards. We expanded the program and purchased some slots for our special education program. Students using this program have shown great growth and we are excited to see that continue.

2. Our 2nd period ADM report and ELL Winter collection have been submitted and approved.

3. SIA: All requirements to receive this grant have been met, including progress reports, summaries and presentations. This grant has helped support our science, preschool and counseling program.

Chad Holloway
1/18/2022
Board Report:

High School Shop - The replacement of the high school shop is moving forward. Prior to winter break the bids for the pre-engineered metal building (PEMB) were accepted, reviewed and awarded. Solicitation for bids for other work on the project are going out next week. As soon as school is out for the year we should see movement in the demolition of the old buildings and excavation in anticipation of the erection of the new facility.

HS Track, Football Field and Fields 3&4 at the K-8 - Final schematic designs have been submitted and accepted. Work on these projects should be starting in May and finished in time for the start of the 2022-2023 school year. We are fortunate to have the same crew that worked on the K-8 fields last summer.

Grants - The Oregon Health Authority Planning Grant for the SBHC was submitted. Also, a CTE Revitalization Grant was submitted to ODE. We should be hearing back on both grants sometime in March. A big thanks to Crystal Greene from the ESD for her help in getting this written and out the door.

The Week Before Winter Break - As you know we needed to address some issues the week before winter break. I wanted to put a thank you out to Megan, Kristina, Ken, Sarah, Ursula and the TCSO for their help and the professional manner in which they dealt with the issues.

CTE Foundation - We had our first meeting in the process of getting a CTE Foundation together. I will do a short presentation on this during the Board Meeting.

Emergency Preparedness - I met with Marge Jozsa from South County Cert to do a debrief on the flooding earlier this year when the K-8 was used as a shelter. It was a productive discussion. Also, as a result of the flooding experience we can expect to be getting a trailer from the Red Cross, in the near future, with emergency preparedness supplies. Further, the district will be participating in the Cascadia Rising exercise in mid-June which simulates communication methods during a disaster.

Chad C. Holloway
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